

**COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES**  
**January 10, 2019**

A regular meeting of the Community Preservation Committee was held on Thursday, January 10, 2019 at 7:00 p.m. in Town Hall, room 110.

Present: Doug Meagher, Chairman, Jim O'Donnell, Vice Chairman, Richard Scanlon, Secretary, Mary Leach, Member, Marlies Henderson, Member, Tom Conway, Member and Joe Fiumara, Member, Travis Brown, Member, Matt Battcock, Member and Katie Mahoney, Community Preservation Coordinator

**CALL TO ORDER:**

Chairman Doug Meagher called the meeting to order at 7:00 p.m. and stated the meeting was being audio.

Marlies Henderson, Seconded by Mary Leach made a motion to have Public Comments prior to the Reorganization.

**PUBLIC COMMENT:**

Anthony Ventresca 31 Sheridan St Billerica – Commenting that he had read there may be a combination of the Treasurer and Secretary Committee position. He would like to see them stay as separate positions.

Chris Tribou, 13 Bridle Rd Billerica – Commenting on the Steeple for the First Parish Church. He asked the committee to take a very good look at this application. He feels the church a huge historical value to the town and the people.

**REORGANIZATION AND CONSIDER ELECTING TREASURER IN ADDITION TO OR INSTEAD OF SECRETARY:**

Doug thanked the committee for allowing him to serve as chair over the last several months. He is stepping down as chair and the new chair will take over the rest of the meeting.

Rich Scanlon, seconded by Matt Battcock made a motion to nominate Jim O'Donnell for Chairman.

It was voted:

9 – In favor  
0 – Opposed

Marlies Henderson, seconded by Travis Brown made a motion to nominate Mary Leach for Vice Chair.

Doug Meagher seconded by Tom Conway made a motion to nominate Rich Scanlon for Vice Chair.

It was voted for Mary Leach: 3 – In favor  
6 – Opposed

It was voted for Rich Scanlon: 6 – In favor  
3 – Opposed

There was brief discussion among the committee regarding having a Treasurer and a Secretary or just one or the other. The Secretary position was eliminated.

Mary Leach, seconded by Travis Brown made a motion to eliminate the Secretary position.

It was voted: 9 – In favor  
0 – Opposed

Mary Leach, seconded by Travis Brown made a motion to create a Treasurer position.

It was voted: 9 – In favor  
0 – Opposed

Mary Leach, seconded by Joe Fiumara made a motion to nominate Marlies Henderson for Treasurer.

Doug Meagher seconded by Matt Battcock made a motion to nominate Travis Brown for Treasurer

It was voted for Marlies Henderson: 2 – In favor  
7 – Opposed

It was voted Travis Brown: 7 – In favor  
2 – Opposed

Something will be put together for what is expected of the Treasurer position for the next meeting.

**TALLY NEW CPA APPLICATIONS AND SCHEDULE APPLICANT MEETINGS:**

Katie Mahoney stated there are five (5) applications and together they total \$538,000. The next meeting will be January 24, 2019. Town Counsel will be at the January 24<sup>th</sup> meeting.

Joe Fiumara, seconded by Rich Scanlon made a motion to invite the First Parish Church applicants and the Masonic Temple applicants to the meeting of January 24, 2019 with Town Counsel.

It was voted: 9 – In favor  
0 – Opposed

Joe Fiumara, seconded by Rich Scanlon made a motion to invite the last three applicants to the meeting of February 28, 2019.

It was voted: 9 – In favor  
0 – Opposed

**FISCAL UPDATE:**

Grant agreements are not completed as of yet. There was a discussion regarding the grant agreements, applicants and Town Counsel.

Appropriation net amount is right around \$45,000, the Town Accountant doesn't add the amount in until the end of the year.

Contribution to the coalition – waiting for the bill.

**MINUTES:**

Doug Meagher, seconded by Joe Fiumara made the motion to accept the minutes of November 29, 2018 as amended.

It was voted: 9 – In favor  
0 – Opposed

**MISCELLANEOUS/CORRESPONDENCE – NOT OPEN FOR DISCUSSION:**

N/A

**ADJOURNMENT:**

Joe Fiumara, seconded by Rich Scanlon made motion to adjourn.

It was voted: 9 – In favor  
0 – Opposed

Chairman Jim O'Donnell adjourned the meeting at 7:28 pm.

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Joyce MacMillan  
Recording Secretary