



**TOWN OF BILLERICA
SELECT BOARD MINUTES
MAY 09, 2022**

Members Present: Andrew Deslaurier, Michael Riley, Kimberly Conway (Remote), Michael Rosa, and John Burrows

Members Absent: None

Staff Present: Assistant Town Manager Clancy Main

Call to Order 7:00 PM at 365 Boston Road, Thomas Conway Hearing Room and Zoom

Chair Deslaurier stated that since not all members are in person, all votes will be taken by roll call.

The Pledge of Allegiance was recited.

1. Open Microphone

Kelley Sardina of 95 Gray Street – Ms. Sardina stated that she would like the townspeople to have a say on how COVID funds are being spent. There was only one working session, and the public had no involvement in.

2. Vacancies on Boards and Committees

Secretary Conway read the current board and committee vacancies

3. All other announcements may be viewed on the Town of Billerica website

Proclamations

4. Mental Health Awareness Month – May 2022

Dina Favreau and Joanna Barry appeared for the proclamations. Ms. Favreau stated that this year, the program is Back to Basics.

Secretary Conway read the proclamation.

Member Burrows asked if we could get flags with the green stripe and fly it in the common. Chair Deslaurier replied that shouldn't be a problem, they would just need to come back to request it.

5. LGBTQ+ Pride Month – June 2022

Lisa O'Connor appeared via Zoom for the LGBTQ pride month and request to have a flag raising ceremony on June 1st. Ms. O'Connor stated that this will be our 4th Annual flag raising. Ms. O'Connor stated that Library has the flag we've used but we would like to fly a new inclusive flag if that is ok. Chair Deslaurier replied that would be fine.

Secretary Conway read the proclamation.

6. Permission to have the 4th Annual LGBTQ+ flag raising ceremony on June 1st at 6:00 PM and fly the LGBTQ+ flag at the Library from June 1st through June 30th

MOTION - Secretary Conway made a motion to approve the request to have the 4th Annual LGBTQ+ flag raising ceremony on June 1st at 6:00 PM and fly the LGBTQ+ flag at the Library from June 1st to June 30th. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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Police Chief Roy Frost stated that mental health and the LGBTQ+ community are very important issues for the Billerica Police Department. The library has a lot of material available to help people with mental health issues. We support any initiative to help the LGBTQ+ community.

19. One Day Special License – Friends of the Billerica Council on Aging – 2nd Annual Black Tie Bingo on June 17, 2022 from 6:00 – 10:00 PM at 25 Concord Road

Wayne Smith from the Council on Aging appeared to request a one-day special license. Mr. Smith stated that Lt. Coffey has supported the request. If anyone wants tickets, John Pellegrino at the Council on Aging is handling ticket sales.

MOTION - Secretary Conway made a motion to approve the One Day Special License for the Friends of the Billerica Council on Aging for their 2nd Annual Black Tie Bingo on June 17, 2022 from 6:00 PM to 10:00 PM at 25 Concord Road. The motion was seconded by Vice Chair Riley and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

18. Request for (4) 18” x 24” Signs on the Common From July 24th through August 28th – 15th Annual MA Elks Veteran’s Motorcycle Run, Sunday August 28, 2022 – Billerica Lodge of Elks

Debbie Carver appeared via Zoom to request 4 signs be installed on the common from July 24th to August 28th for the annual Elks Veteran’s Motorcycle Run on, Sunday August 28, 2022. The signs will be removed either later that day or the next day.

MOTION - Secretary Conway made a motion to approve the installation of (4) 18” x 24” signs on the common from July 24th through August 28th for the 15th Annual MA Elks Veteran’s Motorcycle Run on Sunday, August 28, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Public Hearings

7. Blisspoint Meadery, 1 Fox Run Road, Bedford, MA – Application for License by a Farmer Winery to Sell at the Billerica Farmer’s Market on Mondays, June 13th to October 10th from 2:30 to 7:30 PM

MOTION - Secretary Conway made a motion to open the public hearing for the application for license by a Farmer Winery, Blisspoint Meadery at the Billerica Farmer’s Market at 7:19 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Jeff Venuti appeared for the public hearing for Blisspoint Meadery. Mr. Venuti stated that he plans on selling his Meade, which is wine made from honey at the Billerica Farmer’s Market.

There were no questions from the audience.



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MOTION - Secretary Conway made a motion to close the public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the application for a license by a Farmer's Winery to sell at the Billerica's Farmer's Market on Mondays, from June 13th to October 10th from 2:30 to 7:30 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

8. Caipirinha's – Transfer an on-premises alcoholic license §12 Restaurant, Common Victualler and Entertainment Licenses from PLDS, LLC d/b/a Playoff's to FBR Inc. d/b/a as Caipirinha's Sports Bar and Grill at premises located at 512 Middlesex Turnpike

MOTION - Secretary Conway made a motion to open the public hearing for Caipirinha's for transfer of alcoholic, common victualler and entertainment license at 7:21 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Attorney Stephen Nelson, Flavio Barbosa and Jose Comin appeared for the transfer of licenses. Attorney Nelson stated that this is the former Playoff's site. The applicant is proposing a Brazilian style cuisine restaurant. They are in the process of purchasing the assets of Playoffs. They are planning on keeping the two pool tables, and to have karaoke and live music as the existing entertainment license has allowed. The hours of operation will be 9:00 AM to 1:00 AM Monday through Saturday and 10:00 AM to 1:00 AM on Sunday.

There were no questions from the audience.

MOTION - Secretary Conway made a motion to close the public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the transfer of the on-premises alcoholic license from PLDS, LLC dba Playoff's to FBR Inc. dba as Caipirinha's at 512 Middlesex Turnpike. The motion was seconded by Member Rosa and voted 4-0-1. On a roll call, Vice Chair Riley voted Aye, Secretary Conway abstained from voting, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the transfer of the common victualler's license from PLDS, LLC dba Playoff's to FBR Inc. dba as Caipirinha's at 512 Middlesex Turnpike. The motion was seconded by Member Rosa and voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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MOTION - Secretary Conway made a motion to grant the transfer of the entertainment license from PLDS, LLC dba Playoff's to FBR Inc. dba as Caipirinha's at 512 Middlesex Turnpike. The motion was seconded by Member Rosa and voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

9. Mall Liquors, Inc d/b/a Lincoln Liquors located at 199 Boston Road – Application for Change of Manager – New Manager Jeffrey Michael Laster

MOTION - Secretary Conway made a motion to open the public hearing for change of manager at Lincoln Liquors at 7:28 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Jeffrey Laster appeared via Zoom. He is the new manager for Lincoln Liquors.

There were no questions from the audience.

MOTION - Secretary Conway made a motion to close the public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the change of manager license to Jeffrey Michael Laster for Mall Liquors, Inc. dba Lincoln Liquors at 199 Boston Road. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

10. Swanson Meadows Golf Course, Inc. d/b/a Maddie's - Application for Change of Manager and Change of DBA – New Manager Diana Reach and New DBA Swanson Meadows Restaurant and Bar

MOTION - Secretary Conway made a motion to open the public hearing for a change of manager and change of DBA application at 7:31 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Attorney John McKenna, Borin Hung, and Diana Reach appeared for the change of manager and change of DBA for Swanson Meadows Golf Course. Attorney McKenna stated that Diana Reach will be the new manager. The applicants are taking over the prior lease. They were notified that the Worker's Comp was missing, and they will submit that to the office as soon as they get the new certificate.

There were no questions from the audience.

MOTION - Secretary Conway made a motion to close this public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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MOTION - Secretary Conway made a motion to approve the change of manager application to Diana Reach and the change of DBA to Swanson Meadows Bar and Grill subject to the submission of the certificate of liability for the property and Worker's Compensation insurance. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Appointment

11. Vacancy of Zoning Board of Appeals (1) Regular Member expiring on June 30, 2023

Secretary Conway stated that there is now only one applicant, Michael Pendleton.

MOTION - Secretary Conway made a motion to appoint Michael Pendleton to the Zoning Board of Appeals as a regular member with an expiration date of June 30, 2023. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

12. Select Board – Appointments to Standing Committees for 2022-2023

Chair Deslaurier presented the standing committee appointments.

Member Rosa stated that on the original list he was stripped of all committees, but after speaking with the Chair he is on the sign bylaw committee but that is not really a committee because the final report was done years ago. He would like to stay on the Long Range Master Committee and Affordable Housing Trust since he has done good work over the years. Chair Deslaurier stated that the appointments are at the call of the chair and this issue is closed.

13. Approval of Meeting Minutes – June 21, 2021, September 27, 2021, November 8, 2021, November 22, 2021, December 6, 2021, January 10, 2022, February 14, 2022, February 28, 2022, March 7, 2022, April 4, 2021, and April 21, 2022

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of June 21, 2021. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of September 27, 2021 revised from February 14, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of November 8, 2021 revised from February 14, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of November 22, 2021 revised from February 14, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of December 6, 2021. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of April 4, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the Select Board meeting minutes of April 21, 2021. The motion was seconded by Member Rosa and unanimously voted 4-0-1. On a roll call, Vice Chair Riley voted Aye, Secretary Conway abstained from voting, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Member Rosa stated that he has a lot of corrections to the January 10, 2022, February 14, 2022, February 28, 2022, and the March 7, 2022 minutes and would like those tabled. Chair Deslaurier asked if there was factual information that is incorrect. Member Rosa replied yes.

Chair Deslaurier stated that we are trying to get to a standard with the minutes and not be transcription of the meeting. Member Burrows stated that perhaps we can add a link to the BAT broadcast.

Old Business

14. Town Manager's Report

Mr. Main presented the report.

- Howe School project is moving along. They will leave exposed brick between the new and existing building. The rough electric and plumbing are starting.

Member Rosa stated that there is knob and tube wiring in the Howe School and would like to get a sample for historical reference. Mr. Main stated that they do have samples for the museum. Member Rosa asked is there is savings with the installation of the blue board. Mr. Main stated that it is only in a small area.

- Buck Auditorium. The Select Board provided \$400,000 for this project. They have received three bids for architectural services.

Mr. Rosa stated that the renovation will include paint, sound and furniture but will the AC be part of it. Mr. Main replied that will be part of the chiller project.

Secretary Conway stated that this item is a great example of improvements using COVID money.

- Human Resource Director and Senior Planner. They have put both positions out for posting. Cindy Sorenson has been promoted in the Assistant Assessor's office.



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Member Burrows asked if the Junior Planner position will be added. Mr. Main stated that we can look at this through attrition.

- PHR – There has been a pause. There have been some soil issues. They have 28 days to figure out the soil composite. The concrete pad is poured and Shawsheen Tech will start constructing the shed.

Member Rosa asked what the timeline for Shawsheen Tech. is. Mr. Main stated that they gave the ok for them to start late last week but will get an update.

Secretary Conway asked if the Pop Warner system will be missed this year. Mr. Main stated that we hope to get the turf ready by July but the rest won't be ready until November. The softball field will sit through the winter and hope to rent them out in the spring.

- Glad Valley National Grid Update. There will be a zoom meeting on May 24th at 7:00 PM. They will also hold the zoom meeting here incase people don't have access at home.

Secretary Conway likes the idea of having the zoom meeting at the Town Hall.

Chair Deslaurier stated that these improvements are State funded and are done through the TIPS process.

Member Rosa asked that real time updates be provided on the project. Mr. Main stated that he will follow up with the engineer.

- Lion's Carnival. The DPW Director has signed off on the digital sign locations. They will be at the intersections of Boston Road/Tower Road and Boston Road/Chelmsford Road.

15. Community Funds – 2022 – Discussion and Possible Vote

Chair Deslaurier thanked EInk for their continued support of the Community Funds. They have shown that they are in a partnership with the Town and are willing to invest in the Town. We will schedule the check presentation of the selected winner on June 6th.

Secretary Conway read the list of this year's recipients.

Member Rosa stated that the TIP agreement with EInk has expired but they continue to honor it and he thanked them.

New Business

16. Outdoor Dining Discussion – ABCC Decision to extend outdoor dining until April 1, 2023. New Regulations were released on April 7, 2022.

Mr. Main stated that for the last two years, the Select Board has approved outdoor dining during COVID. We allowed restaurants to have outdoor seating because of the capacity limits. If we allow this to continue, then restaurants will be over their allowed capacity. He would recommend that this year, it be done by a case-by-case basis. The application will have an end date. If they would like it past this year, they would need to do an alteration of premises through the ABCC. Our goal is to make this more efficient, and the new Community Development Director will be coming up with permanent outdoor seating regulations that the Select Board will approve later this year.



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Member Rosa stated that once these regulations are approved, they should be sent out to all establishments during the renewal process.

Member Burrows asked if the Board of Health approval should be required. Mr. Main stated that they sign off on the applications.

17. Alteration of Common Victualler's License – Stromboli's – Request to add a seasonal 20' x 40' tent for casual dining with ~8 tables and 30 seats. There is no alcohol served at this restaurant. Requests that this be a permanent seasonal alteration.

Mansour Alrisheq appeared for the alteration of his common victualler's license to add a seasonal 20' x 40' tent. There would be eight tables with approximately 30 seats outside. He has plenty of parking and it has helped with his business over the last two years, especially for lunch. He does not have a liquor license and there will be no entertainment outside.

Vice Chair Riley stated that he likes the wood stacks as a barrier.

MOTION - Secretary Conway made a motion to grant the seasonal 20' x 40' tent for casual dining with 8 tables and 30 seats. There is no alcohol or entertainment. The tent will be allowed until December 31, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Mr. Alrisheq asked if he could install this tent next year. Mr. Main stated that once the regulations are approved, it will become part of the licenses.

18. Memorial Day Activities – Request and Invitation for the Memorial Day Parade on May 30, 2022 starting at 10:00 AM at the Marshall Middle School ending at the Library with the Memorial Day ceremony taking place immediately following on the steps of the library

Melanie Mendel, Veteran's Agent appeared via zoom for the discussion on the Memorial Day activities. Invitations have been sent out and she looks forward to seeing everyone.

19. Discussion and possible vote on mirroring the schools rental policy regarding fields and building space.

Member Burrows stated that the School Committee voted to increase field fees by 180% to \$175/hour for turf fields and \$130/hour for grass fields vs. \$3/hour for Rec Department fields. He presented a copy of an invoice for one girls lacrosse team. They paid almost \$4,000 from April 3rd to June 5th. It's insane the amount that the school charges youth sports. The fees should be the same. These are nonprofit youth organizations, and the schools should not be charging them that much in fees. Mr. Main stated that the fees for PHR field will be \$3/hours.

Secretary Conway stated that she understands the frustration, but the Town shouldn't raise fees. We should ask the School Committee to revisit their policy.

Member Rosa stated that he completely agrees with Member Burrows. The concern is that they have already set their fees and he doesn't want to raise ours. We pay the schools, but they don't pay the town, it should not be 1-way. We shouldn't charge them, and they shouldn't charge us. Our parents are suffering.



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Vice Chair Riley stated that the janitor's are covered by a collective bargaining agreement, and they received a raise. He doesn't agree with raising the Town's fee, but he agrees with talking with the School Committee.

Chair Deslaurier stated that when PCR is complete it should eliminate the need for use of the school fields. He will speak with the School Committee to see if they can soften their fees until PHR is complete.

Mr. Burrows stated that residents can't even walk the track at our own High School. They should charge out of town leagues or for-profit leagues but not our own non-profits.

Member Rosa stated that there are contractual obligations on the Town side also. Back in the day, he said we should have purchased the land next to the Elks for fields but that didn't happen.

MOTION - Secretary Conway made a motion to request that the Chair Deslaurier meet with the School Committee Chair to request that they waive the fees until PHR fields come online. The motion was seconded by Vice Chair Riley and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chairman Deslaurier voted Aye.

Meeting Schedule – June 6, 2022 and June 20, 2022

MOTION - Secretary Conway made a motion to adjourn the April 25, 2022 Select Board meeting at 8:40 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call, Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

*Respectfully Submitted by Dawn McDowell,
Recording Secretary*



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Exhibits for the Select Board Meeting – May 9, 2022

1. *Open Microphone* – No Exhibits

Announcements

2. *Vacancies on Boards and Committees* – List of Vacancies
3. *All other announcements may be viewed on the Town of Billerica Website* – No Exhibits

Proclamation

4. *Mental Health Awareness Month – May 2022* – Proclamation, Email from BSAP dated 4/30/22
5. *LGBTQ+ Pride Month - June 2022* – Proclamation
6. *Permission to have the 4th Annual LGBTQ+ flag raising ceremony on June 1st at 6:00 PM and fly the LGBTQ+ flag at the Library from June 1st to June 30th* – Email from L. O'Connor dated 4/25/22

Public Hearings

7. *Blisspoint Meadery, 1 Fox Run Road, Bedford, MA – Application for License by a Farmer Winery to Sell at the Billerica Farmer's Market on Mondays, June 13th to October 10th from 2:30 to 7:30 PM* – Billerica Application dated 4/5/22, Application by a Farmer Winery For License to Sell at a Farmer's Market dated 4/6/22, Memo Lt. Coffey dated 4/4/22, Worker's Comp Insurance and Affidavit
8. *Caipirinha's – Transfer an on-premises alcoholic license §12 Restaurant, Common Victualer and Entertainment Licenses from PLDS, LLC d/b/a Playoff's to FBR inc. d/b/a as Caipirinha's Sports Bar and Grill at premises located at 512 Middlesex Turnpike* – Billerica Application dated 3/31/22, ABCC Monetary Transmittal Form, Application for a Transfer of License dated 3/27/22, Memo Lt. Coffey dated 4/4/22, Public Hearing notice,
9. *Mall Liquors, Inc d/b/a Lincoln Liquors located at 199 Boston Road – Application for Change of Manager – New Manager Jeffrey Michael Laster* – Application dated 3/11/22, ABCC Change of Manager application, Memo Lt. Coffey dated 11/19/21, I-9 Form, CORI Request Form, license, ss card, Workers Comp Affidavit dated 3/11/22 and binder, Certificate of Good Standing and/or Tax Compliance, TIPS cert, existing application.
10. *Swanson Meadows Golf Course, Inc. d/b/a Maddie's - Application for Change of Manager and Change of DBA – New Manager Diana Reach and New DBA Swanson Meadows Restaurant and Bar* – Billerica Application dated 5/2/22, ABCC Amendment Change of Manager application dated 3/29/22, Memo Lt. Coffey dated 5/3/22

Appointment

11. *Vacancy of Zoning Board of Appeals (1) Regular Member expiring on June 30, 2023*– Application from Michael Pendleton dated 4/20/22, Application from Eric Enable dated 4/4/22, Newspaper posting
12. *Select Board – Appointments to Standing Committees for 2022-2023* – Standing Committee List from A. Deslaurier dated 5/9/22

Approval of Meeting Minutes



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13. *June 21, 2021, September 27, 2021 (Revised from 2/14/22), November 8, 2021 (Revised from 2/14/22), November 22, 2021 (Revised from 2/14/22), December 6, 2021, January 10, 2022, February 14, 2022, February 28, 2022, March 7, 2022, April 4, 2021 and April 21, 2021 – Meeting minutes*

Old Business

14. *Town Manager's Report* - Town Manager's Report dated 5/9/22
15. *Community Funds – 2022 – Discussion and Possible Vote* – List of recipients for the 2022 Community Funds

New Business

16. *Outdoor Dining Discussion – ABCC Decision to extend outdoor dining until April 1, 2023. New Regulations were released on April 7, 2022.* – Presentation dated 5/9/22, ABCC Advisory Regarding the Further Expansion of Patio Service and Takeaway/Delivery of Alcohol by On-Premises Licensees dated 4/1/22, ABCC Notice Regarding the Approval of Guidelines for Outdoor Alcoholic Beverage Service Areas dated 4/7/22
17. *Alteration of Common Victualler's License – Stromboli's – Request to add a seasonal 20' x 40' tent for casual dining with ~8 tables and 30 seats. There is no alcohol served at this restaurant. Requests that this be a permanent seasonal alteration* – Billerica Application dated 5/2/22, Site Plan, Building Permit Application, Copy of 2022 License Certificate
18. *Request for (4) 18" x 24" Signs on the Common From July 24th through August 28th – 15th Annual MA Elks Veteran's Motorcycle Run, Sunday August 28, 2022 – Billerica Lodge of Elks* – Email from D. Carver dated 4/13/22, copy of sign
19. *One Day Beer & Wine Special License – Friends of the Billerica Council on Aging – 2nd Annual Black Tie Bingo on June 17, 2022 from 6:00 – 10:00 PM at 25 Concord Road* – Billerica Application dated 4/21/22, 2nd Annual Black Tie Bingo Flyer, Memo Lt. Coffey dated 4/26/22
20. *Memorial Day Activities – Request and Invitation for the Memorial Day Parade on May 30, 2022 starting at 10:00 AM at the Marshall Middle School ending at the Library with the Memorial Day ceremony taking place immediately following on the steps of the library* – Memorial Day Parade invitation and itinerary, Email Sgt. Magnan dated 5/10/22
21. *Discussion and possible vote on mirroring the schools rental policy regarding fields and building space.* – Invoice from Public Schools dated 4/14/22, School Building Use Rental Fees and policy

Meeting Schedule – No Exhibits

Approved On: June 6, 2022

BATV Link: <https://reflect-billerica.cablecast.tv/CablecastPublicSite/show/3920?channel=3>