

RECEIVED

2018 OCT 23 AM 11:36

TOWN CLERK  
BILLERICA



RECEIVED

OCT 23 2018

Billerica Planning Board

**Notice of Vacancy**  
**Planning Board**

**Position:** Planning Board Member, Term expiring April 2020

**Posting Date:** October 23, 2018

**Application Process:** Interested applicants should submit a cover letter, resume, and a Town of Billerica Board and Committee application by 4:00 p.m. on Friday, November 9, 2018 to:

**Mail to:** Kimberly J. Conway  
Chairman – Board of Selectmen  
365 Boston Road  
Billerica, MA 01821

Or e-mail [saker@town.billerica.ma.us](mailto:saker@town.billerica.ma.us).

Applications are available in the Town Manager's Office or Board of Selectmen's Office or online at [www.billerica.ma.us](http://www.billerica.ma.us).

**Duties:** The Planning Board shall make studies and prepare plans concerning the resources, possibilities and needs of the Town. The Planning Board shall have the power to regulate the subdivision of land within the Town by adoption of rules and regulations governing such a development. The Planning Board shall annually report to the Town, giving information regarding the condition of the Town and any plans or proposals known to it affecting the resources, possibilities and needs of the Town. The Planning Board shall have all of the powers and duties given to Planning Boards by general laws and such additional powers and duties as may be provided by charter, by by-law or by other Town Meeting vote

**Qualifications:** Billerica resident, preferably with experience in planning and/or zoning as well as municipal experience serving on a government multi member board.

**Unpaid Position**

A handwritten signature in cursive script that reads "Kimberly J. Conway". The signature is written in dark ink and is positioned above a horizontal line.

Kimberly J. Conway, Chairman

Date: October 23, 2018