



**TOWN OF BILLERICA
SELECT BOARD MINUTES
JUNE 26, 2023**

Members Present: Chair Michael Riley, Vice Chair Kimberly Conway, Secretary Andrew Deslaurier, Michael Rosa, and John Burrows

Members Absent: None

Staff Present: Town Manager John Curran, Assistant Town Manager Clancy Main, and Director of Administrative Services Robert Maynard

Chair Riley stated that the meeting is a hybrid meeting with a Zoom option.

Call to Order 7:00 PM

Chair Riley called the meeting to order.

The Pledge of Allegiance was recited.

1. Open Microphone

There was technical difficulty with Zoom and this item was continued.

Announcements

2. Vacancies on Boards and Committee

Secretary Deslaurier read the list of vacancies of boards and committees.

3. All other announcements may be viewed on the Town of Billerica website

Public Hearing

4. Continued Public Hearing for 22 Commune Incorporated - A new On-Premises All Alcohol §12 Restaurant and Common Victualler License for 22 Commune Incorporated DBA 22 Commune at the premises located at 164 Middlesex Turnpike (Bottom Floor of the Val Apartment Complex), Billerica, MA

Secretary Deslaurier stated that the applicant has requested to withdraw the application.

MOTION - Secretary Deslaurier made a motion to close the public hearing for 22 Commune. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

MOTION - Secretary Deslaurier made a motion to withdraw the public hearing for 22 Commune. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

5. Continued Public Hearing for National Grid/Verizon - #30656580 - National Grid to install (2) JO Poles on Salem Road (242 & 244 Andover Road) beginning at a point approximately 16' north of the centerline of the intersection of Andover Road. Install new Poles #89-75 and #89-25 and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Secretary Deslaurier stated that the applicant has requested to withdraw this application.

MOTION - Secretary Deslaurier made a motion to close the public hearing for National Grid/Verizon #3065680. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

MOTION - Secretary Deslaurier made a motion to withdraw the public hearing for National Grid/Verizon #3065680. The motion was seconded by Member Rosa and unanimously voted 5-0-0.



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1. Open Microphone

Kelley Sardina of 95 Gray Street – Ms. Sardina stated that she would like to discuss the water and sewer rates. She added that if the Town Manager speaks after her, she would like the opportunity to rebut. The proposed increase may seem small but some of the \$12.9 million in COVID money should have been put towards helping residents with increased rates. This is not time to increase the water and sewer rates since the taxes just were increased and will go up again in November. There is also pollution being put into our water system from the mall project. People can't handle this increase and this Board needs to start thinking about the residents and start to trim the fat within the budget.

17. DAV – Billerica Chapter 47 - Request Permission to Conduct a Forget-Me-Not Fundraiser Drive on Friday and Saturday, September 8th and 9th, 2023 at O'Connor's Hardware and the 2 Market Basket locations

MOTION - Secretary Deslaurier made a motion to approve the request of the DAV Billerica Chapter 47 to conduct a Forget-Me-Not Fundraiser on Friday and Saturday, September 8th and 9th at O'Connor's Hardware and the two Market Basket locations. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

18. Billerica Access Television, Inc. (BATV) - Application for a 1 Day Special Wine and Malt Liquor License for Friday, June 30th at 390 Boston Road from 7:00 PM to 10:00 PM for a Comedy Night Event

Charlie Smith from BATV appeared to request a one-day wine and malt license for June 30th from 7:00 PM to 10:00 PM. This is for a comedy event and they will have a police detail present.

Vice Chair Conway asked if this was a fundraiser. Ms. Smith replied yes. It's an event to support the LBGTO community.

MOTION - Secretary Deslaurier made a motion to approve the one-day wine and malt license for BATV on June 30, 2023 from 7:00 PM to 10:00 PM at 390 Boston Road and waive all town fees. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

Approval of Minutes

11. May 1, 2023

MOTION - Secretary Deslaurier made a motion to approve the Select Board minutes of May 1, 2023 as presented. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

12. May 15, 2023

MOTION - Secretary Deslaurier made a motion to approve the Select Board minutes of May 15, 2023 as presented. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

6. Continued Public Hearing for National Grid - #30775471 - National Grid to install approximately 35' #350 al 3c in 2-3" conduits from HH4 to new HH 4-1 in order to supply electric service to 2 Cartwright Lane

Alec Noel-Birdson from National Grid appeared for the discussion on the continued pole petition for #30775471, 2 Cartwright Lane. This application is for a new house being built.

Secretary Deslaurier stated that this was continued from the last meeting because the Town of Tewksbury was referenced and there were questions about where the conduit would be.

Member Rosa asked if National Grid has been contacted by any abutters. Mr. Birdson replied that he did not know. Member Rosa stated that the DPW commented that Handhold #4 was damaged and needed to be replaced. Mr. Birdson replied yes, they will replace the damaged handhold as the construction plan says. Member Rosa asked if National Grid is aware that they must contact the water and sewer department separate from DigSafe. Mr. Birdson stated that he can make a note of that for the design team.



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Member Burrows stated that this is a new house and the Town is paying for it and asked why. Mr. Curran stated that we are looking at changing the process to have the petitioners pay for the service.

Vice Chair Conway stated that she is disappointed with National Grid. When a member asked if any complaints or comments were received by abutters "I don't know" is not acceptable. Mr. Birdson stated that he is the designer for Lawrence so he is not aware of all the aspects of this project. The construction sketch was updated to show that the handhold is being replaced. Vice Chair Conway stated that she is frustrated that the correct drawing was not given to us, especially since this was already continued from a previous meeting.

Member Rosa stated that we don't have a construction plan showing this and he is concerned that the DPW and residents haven't seen this updated construction sketch and this should be continued.

There was no public comment.

MOTION - Secretary Deslaurier made a motion to continue the public hearing for National Grid #30775471 until July 17, 2023 at 7:00 PM. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

Mr. Curran stated that the Board should request that National Grid representatives appear in person and be fully versed in the applications that are before the Board. He has been extremely disappointed with National Grid at the last four meetings and this is a disservice to the residents.

7. Continued Public Hearing for National Grid - #30775484 - National Grid to install approximately 60' #350 al 3c in 2-3" conduits from PAD 2 to new HH 2-1 in order to supply electric service to 7 John F Allan Drive

Alec Noel-Birdson from National Grid appeared for the discussion on the pole petition for #30775484, 7 John F Allan Drive. This application is to provide electrical service for 7 John F Allan Drive.

Secretary Deslaurier stated that this was continued because there was a labeling issue.

Member Rosa asked if National Grid has been contacted by any abutters. Mr. Birdson replied that he did not know. Member Rosa asked if National Grid is aware that they must contact the water and sewer department separate from DigSafe. Mr. Birdson stated that they contact Dig Safe. Member Rosa stated that they are separate entities. Mr. Birdson stated that he would speak with the designer for Billerica.

Secretary Deslaurier stated that National Grid signed the statement and that they are aware of the procedure.

Vice Chair Conway stated that these two applications are for new homes. When the developer calls to complain, it is not the Town's fault, it's National Grid not doing a good job.

There was no public comment.

MOTION - Secretary Deslaurier made a motion to close the public hearing for National Grid #30775484. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

MOTION - Secretary Deslaurier made a motion to approve the National Grid petition #30775484 for 7 John F. Allan Drive. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

8. Public Hearing for National Grid/Verizon - #30771881 - National Grid/Verizon to relocate (1) JO Pole on Burlington Road beginning at a point approximately 12' northwesterly from existing Pole #5 Burlington Road location at the request of the customer at 16 Burlington Road, Billerica, MA and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes

MOTION - Secretary Deslaurier made a motion to open the public hearing for National Grid/Verizon #30771881 at 7:38 PM. The motion was seconded by Member Rosa and unanimously voted 5-0-0.



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Alec Noel-Birdson from National Grid appeared for the discussion on the pole petition for #30771881, 16 Burlington Road. This is to move the pole approximately 12' at the request of the homeowner.

Member Rosa asked if National Grid has been contacted by any abutters. Mr. Birdson replied that he did not know of any. Member Rosa asked if National Grid is aware that they must contact the water and sewer department separate from Dig Safe. Mr. Birdson stated that he will let the design team know.

Andrianna Shukla of 16 Burlington Road – Ms. Shukla stated that the existing pole is right in front of her driveway so she asked that the pole be moved. She did question why it mentions underground cables and wires. Mr. Birdson stated that for any future work that maybe required, it's standard language on all pole petitions but in this case will probably never happen.

Kathy Bombino of 14 Burlington Road – Ms. Bombino asked when this work will happen and will she be affected. Mr. Birdson stated that the work will be near the roadway but there isn't a schedule yet. They tried to move it 6' but hit ledge so now they are moving it 12'. Ms. Bombino asked what would happen if they hit ledge again. Mr. Birdson stated that the design team would take it back and come up with a new proposal but they do have a special machine to dig through ledge.

Robert Bombino of 14 Burlington Road – Mr. Bombino stated that the water has already been marked but the gas line has not been marked yet even though they dug for a new pole. Member Rosa asked when National Grid was out trying to move the pole 6'. Mr. Bombino replied about 3 months ago. Member Rosa stated that they never came before the Town so he is concerned that the underground utilities were not marked. Mr. Bombino asked if they will have any outage in service when the pole is moved. Mr. Birdson stated that they have a secondary wire so if there is an outage it will be brief. Mr. Bombino asked when the pole is moved, will the utilities be moved. Mr. Birdson replied yes, once we release the pole, then Comcast/Verizon come out and move their wires. Mr. Bombino asked if the wire to our house would be replaced. Mr. Birdson replied that is not shown on the plan but the onsite crew will make that determination.

MOTION - Secretary Deslaurier made a motion to close the public hearing for National Grid #30771881. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

MOTION - Secretary Deslaurier made a motion to approve the National Grid/Verizon pole petition for #30771881 for 16 Burlington Road. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

9. Continued Public Hearing for National Grid/Verizon - #30761949 - National Grid/Verizon to relocate (1) JO Pole on River Street beginning at a point approximately 35' westerly from existing Pole #107 River Street location in order to provide electric service to a new home at 288 River Street, Billerica, MA and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes

MOTION - Secretary Deslaurier made a motion to open the public hearing for National Grid/Verizon #30761949 at 7:54 PM. The motion was seconded by Member Rosa and unanimously voted 4-0-0. Member Burrows stepped away from the meeting

Alec Noel-Birdson from National Grid appeared for the discussion on the pole petition for #30761949, 288 River Street. This application is to provide electrical service for a new house at 288 River Street.

Member Rosa asked if National Grid has been contacted by any abutters. Mr. Birdson replied that he did not know. Member Rosa stated that the same comment from the previous hearings apply, that National Grid must contact the Water/Sewer departments as well as DigSafe.

There was no public comment.



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MOTION - Secretary Deslaurier made a motion to close the public hearing for National Grid #30761949. The motion was seconded by Member Rosa and unanimously voted 4-0-0.

Member Burrows returned to the meeting.

MOTION - Secretary Deslaurier made a motion to approve the National Grid/Verizon pole petition for #30761949 for 288 River Street. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

Presentation

10. Factorial – TIF Application Presentation

Jason Duva from Factorial appeared and gave a presentation of the company including bringing 130 jobs to Billerica.

Mr. Curran stated that they are working on a draft TIF application hopefully to be submitted in August. There will be a tax exemption of approximately \$800,000 and this will have a Community Fund component.

Member Rosa welcomed Factorial to Billerica. He asked how fast a car battery would charge. Mr. Duva stated that it will take 15 minutes to fully recharge, which is comparable to an internal combustion engine. Member Rosa stated that Billerica welcomes innovation.

Secretary Deslaurier asked what brought Factorial to Billerica. Mr. Duva stated that the investment that Clear Motion made to the building made it suitable for them without a lot of work needed.

Vice Chair Conway asked if there are any competitors for this technology. Mr. Duva replied there are 3 similar products but ours is unique. Vice Chair Conway stated that this company is in the top 25 for development technology.

Member Burrows asked if there is anything that our first responders need to know. Mr. Duva stated that we have a fire response team and they will work with the Billerica first responders on a policy. Member Burrows stated that you work with lithium and asked if there is an issue with getting the material. Mr. Duva stated that we are working on securing the supply chain.

Chair Riley stated that he likes the diversity of the company and is looking forward to partnering with you.

Old Business

10. Town Manager's Report

Mr. Curran presented his report.

• **Neighborhood Meetings**

Mr. Curran stated that Town wrapped up the neighborhood meetings on Thursday, June 15th at the Pinehurst Fire Station which was the biggest crowd. Most concerns were traffic issues and when street would be paved. The issue of taxes never came up.

Member Rosa stated that the neighborhood meetings are a great resource to let the residents speak with the Town and find out what is going on. He attended a number of them along with Secretary Deslaurier.

Secretary Deslaurier stated that it was great to hold the meetings at several of the newly completed projects.

• **Veteran's Affairs BATV Program**

Mr. Curran stated that starting in June, the Veteran's Office is going to be partnering with the Bedford BA to create a monthly segment on BATV to discuss resources available.

Member Rosa stated that this is another reason why we are lucky to have Mr. Jarvis as our veteran agent.

Secretary Deslaurier stated that the average age of our veterans has shifted to about 50 years old. There are now a lot of diverse veterans that are entitled to benefits and Mr. Jarvis is making sure they know about them.



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Vice Chair Conway agreed that Mr. Jarvis was a great hire.

- **Katie Durand Park**

Mr. Curran stated the Katie Durand Park is complete with just a few minor punch list items.

Member Rosa asked if this was going through the naming policy requirements. Mr. Curran stated that this was named prior to the policy.

Secretary Deslaurier stated that this park is under the control of the Conservation Commission.

- **Performance Recognition**

Mr. Curran stated the on June 13th, the Fire Department and COA were honored with an award from the Red Cross for work with the SAFE program.

Vice Chair Conway thanked the COA and Fire Department and they have been doing this program for a long time and it's nice they received recognition for it.

- **New DPW Facility**

Mr. Curran stated that the project team is working on various options to provide equity in the men's and women's locker rooms. They will report back at the July meeting.

Vice Chair Conway thanked the design team for looking into the locker room.

- **Town Center**

Mr. Curran stated that on June 13th, a neighborhood meeting was held solely for the Town Center. It was well attended and positive feedback was submitted. His office is attending various boards and committees as well as setting up meetings with business owners.

Secretary Deslaurier asked if there were repeat questions at the meetings. Mr. Curran replied that there were a lot of questions on angle vs. parallel parking spaces but the majority of the feedback was positive. There were also a lot of questions on turning.

Vice Chair Conway stated that during the presentation, they said there were 24 trees going to be removed which included 11 evasive, 7 due to construction and the rest were not healthy. Mr. Curran added that the proposal will provide more green space than what is currently there. Vice Chair Conway stated that she was not aware that the Center Café has a new owner. Mr. Curran replied yes, she bought the building that housed the Center Café, Mangia Mangia and the old BATV site. Vice Chair Conway stated that they should be reminded that they need to get their license transferred.

Member Burrows stated that he doesn't think that the time saved would justify the cost of the center project. This should be a ballot question to let the entire town decide.

- **Property Dedication for Snowden Family**

Mr. Curran stated that they have met with BJ Snowden and she believes that the basketball courts at PHR would be a good dedication spot. The Board has a policy with naming fields and the applicant would need to compose a 500-word statement according to Section 28.4.

Member Burrows stated that he will get the statement written.

- **Pond Street Signage**

Mr. Curran stated the on March 6th, he reported that the "No Left Turn for Trucks" signs were posted. Sgt. Magnan has only received one complaint since then. He was under the impression that this issue was resolved.



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Member Burrows stated that at the meeting we discussed this, we talked about adding a sign at Eveready Circle. Listen to the meeting at the 23.32 mark where Mr. Curran stated that would be an easy fix.

- **Swanson Meadows**

Mr. Curran stated that a letter has been mailed and emailed to Mr. Scippa and we are awaiting a response.

- **Residency Requirement Bylaw**

Mr. Curran stated that multiple projects are ongoing including the chiller projects for Town Hall and the Library as well as the auditorium project. None of these projects have any Billerica residents. The unemployment rate is 2.5%, which is considered low. All the jobs were bid in accordance with the law.

Member Rosa stated that we should speak to the contractors and try to get as many residents as possible.

Member Burrows stated that these businesses need to make an effort. The bylaw is a good bylaw and was approved by the AG's office. Our counsel is referring to old laws.

Chair Riley stated that we have a list of local contractors that perhaps the Building Department could supply. Mr. Curran stated that he will contact Town Counsel.

- **11 Concord Road**

Mr. Curran stated that the Town is moving forward with the front façade and construction inside the building. The rendering for the façade should be available for the July meeting.

Member Rosa stated that \$40,000 was allocated from Town Meeting so this should be restored as best as possible.

Secretary Deslaurier asked how the refrigeration need for the Food Pantry be handled. Mr. Curran stated that they probably will temporarily be located at the church but the façade work will not interfere with their using the building. The CPA funds will address the interior concerns. Secretary Deslaurier asked if the 2nd floor is still completely unusable. Mr. Curran replied that was correct except for the structural fixes.

- **COA/Recreation**

Mr. Curran stated that the process is ongoing and due diligence is being done by the architect. Once completed, it will be sent to an estimator for cost projects. It most likely will be back before the Board in November with a Spring Town Meeting target date.

Member Rosa asked if \$20 million for the COA and Recreation are real numbers. Mr. Curran replied no, they are place holders. Member Rosa stated that we need real costs when they become available. The DPW was listed at \$50 million but the actual cost is \$71 million.

Vice Chair Conway stated that she thinks that the Town is doing a great job providing information on these two projects.

- **Massachusetts Housing Partnership Affordable Housing Conference**

Mr. Curran stated that the Assistant Town Manager attended the conference last week. They highlighted the difficulty of building affordable housing in this economy. It also highlighted that the Housing Authority is more likely to prevail with grants and nonprofit developers with the town helping with permitting, donations and tax abatements.

Member Rosa stated that we need to have an in-depth discussion especially with large tracts of land. The cost of the land would most likely be taken out to make a development affordable and we need to make sure they are affordable and count toward our inventory like 40B units do. Mr. Curran stated that this would need to meet medium to low-income levels. Member Rosa stated that we have met the State requirements and asked if we should look at increasing the percentage of affordable units required in developments.



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Secretary Deslaurier stated that affordable housing is a problem regionally and nationally, not just in Billerica.

Chair Riley stated that we should probably hold another workshop on affordable housing. He believes that there should be all different types of affordable housing units, not just large apartment complexes.

Member Burrows stated that the Planning staff should have gone since there are no projects pending before them.

• **July 3rd – Town Building Closed**

Mr. Curran stated that Town hall, the Library, Recreation and COA will be closed on July 3rd.

Member Rosa suggested that this be sent out through social media.

Mr. Curran added that Conservation approved the Yankee Doodle Bike Path on June 14th. Chair Riley stated that we received a grant of \$472,000 for the rail trails that was presented by our State Representatives.

14. Proposed Town Projects – Timeline and Funding

Mr. Curran presented a timeline and funding for all projects that are in the pipeline except two new schools, which would be estimated at \$250 million each for a total of \$500 million. He encouraged any Board member to come and meet with him to brainstorm ideas. Mr. Curran stated that the Board needs to make a decision on this prior to funding any of these projects.

Member Rosa stated that he appreciates the information but there are 4 projects listed here that do not use the real numbers. The DPW is listed at \$50 million but it's closer to \$71 million. The interest needs to be paid and should be included. Is the number used in 2027 of \$211 with interest or just based on cost? Mr. Curran replied it's all in. The longer you bond, the more interest that accrues. Member Rosa stated that we can spread out the projects but new projects would compound the cost. If the Town Center costs \$20 million and if we use any free cash, then the free cash would not be available to purchase a fire truck, so we would have to bond that purchase. Mr. Curran stated that if we commit \$1.8 million a year in free cash to the Town Center project and we would still have free cash available. We would not deplete the free cash and this number has built in redundancy. Member Rosa stated that small projects can add up. Member Rosa asked how confident the Town Manager was in a \$20 million price tag for the COA and Recreation Center. Mr. Curran replied not very.

15. Water and Sewer Rates Presentation – 2nd Reading

Mr. Curran stated that there have been no updates to the presentation. Dave Fox also appeared via Zoom for the 2nd reading. Mr. Fox stated that he looked at other local communities and the average water bill was \$995. They are proposing a 3% increase in water and a 7% increase in sewer.

Member Rosa stated that the water fund was started in 2016 with \$1.277 million and now it's at \$3.6197 million, which is significantly higher than what we were told at the last meeting. We have the opportunity to help out the residents. The debt will drop off in FY24-25 by 41.5% and will have a \$3 million dollar surplus. We just raised taxes by \$560 for the average median home and he will not be supporting an increase to the water bill. Just because we can raise the rates, doesn't mean we should.

Secretary Deslaurier stated that the cost of the sewer fund will increase when we start sewer construction. Mr. Curran replied yes, and it is not fully funded by the water and sewer rates. Secretary Deslaurier stated that a fair number of people who subsidize the accounts without actually utilizing the service. He will support both.

Vice Chair Conway stated that in 2021, a 2-person home received a 0% increase but the next year it went up by 10%. We can't just push it down the road. We need a slow and steady approach and the budget goes up every year.

Member Burrows stated that we are always increasing the rates without support and will not be supporting a rate increase.

Chair Riley stated that it would be irresponsible to not increase the rate.



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Member Rosa stated that the water has a significant drop off and he will not support the increase.

MOTION - Secretary Deslaurier made a motion to support the increase of 3% in the water rates for both in town and out of town rates for FY24. The motion was seconded by Vice Chair Conway and voted 3-2-0. Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye and Chair Riley voted Aye. Member Rosa voted No and Member Burrows voted No.

MOTION - Secretary Deslaurier made a motion to support the increase of 7% in the sewer rates for both in town and out of town rates for FY24. The motion was seconded by Vice Chair Conway and voted 3-2-0. Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye and Chair Riley voted Aye. Member Rosa voted No and Member Burrows voted No.

New Business

16. Updates to Community Funds Policy – 1st Reading

Member Rosa stated that we reviewed the existing policy and there were a few proposed changes and policy questions. One question is should all applicants be a 501c3 or listed as a charitable organization registered with the Massachusetts AG office or IRS website. Would having a felony conviction prevent them from receiving an award? The police could easily vet them.

Vice Chair Conway stated that there were some minor updates and policy decisions. How would we vet the legitimacy of the groups that apply? If we limit it to 501c3 groups, then we limit the groups that could apply and she is not clear how this would be managed. She asked that the Town Manager look at how other communities deal with these types of issues. Mr. Curran stated that he will see if there are any other communities who do this.

Secretary Deslaurier stated that he agrees that it should be an electronic format. As far as the 501c3, we may block innovative projects and small committees could loose out and he worries this would exclude a lot of good groups. As far as the felony, he thinks that second chances are a good thing.

Member Burrows agreed that the form should be online. We could have the applicant fill out a CORI form and have the police run it. He also thinks that the money could be divided by 5 and each Select Board member could look at organizations that they are interested in. We shouldn't limit small organizations.

Chair Riley stated that companies pay into the fund and he doesn't want to exclude their involvement. He also doesn't want to limit it to only 501c3 companies. He also agrees with second chances, especially substance abusers who turn their lives around.

Member Rosa stated that the 501c3 and charitable organizations have to go through a tax process. There needs to be a list of what the AG/IRS requires even for small scale organizations.

Vice Chair Conway likes Member Burrows' idea of a CORI check. Member Rosa stated that will only show criminal convictions in Massachusetts. Vice Chair Conway stated that she added language to include the businesses because they are good corporate citizens.

Secretary Deslaurier stated that Ms. McDowell did an audit for the last year to make sure that they submitted a final report.

Member Rosa stated that the title should be Community Funds Grant.

Chair Riley stated that he looked at previous years and there are organizations that apply each year and they should not be dismissed. Member Rosa stated that we should prioritize new applicants but that doesn't mean that repeat organizations won't be awarded.

Member Burrows stated that we need to look at a cap limit on awards so we can spread the wealth.



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Vice Chair Conway stated that we should take the issues and divide them into groups and vote on them individually so we can move forward.

Meeting Schedule –July 17, 2023 and August 14, 2023

MOTION - Secretary Deslaurier made a motion to adjourn the June 26, 2023 Select Board meeting at 10:05 PM. The motion was seconded by Member Rosa and unanimously voted 5-0-0.

*Respectfully Submitted by Dawn McDowell,
Recording Secretary*



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Exhibits for the Select Board Meeting – June 26, 2023

Call to order 7:00 PM

1. **Open Microphone– No Exhibits**

Announcements

2. **Vacancies on Boards and Committees- Vacancies list**
3. **All other announcements may be viewed on the Town of Billerica website – No Exhibits**

Public Hearing

4. **Continued Public Hearing 22 Commune Incorporated – A new On-Premises All Alcohol §12 Restaurant and Common Victualler License for 22 Commune Incorporated DBA 22 Commune at the premises located at 164 Middlesex Turnpike (Bottom Floor of the Val Apartment Complex), Billerica, MA – Email from Attorney Matthew Porter dated 06/26/23 to withdraw, Email from Attorney Matthew Porter dated 06/23/23 wishing to continue**
5. **Continued Public Hearing for National Grid/Verizon - #30656580 National Grid to install (2) JO Poles on Salem Road (242 & 244 Andover Road) beginning at a point approximately 16’ north of the centerline of the intersection of Andover Road. Install new Poles #89-75 and #89-25 and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes. – Email from J. Iannalfo from National Grid dated 06/21/23 to withdraw.**
6. **Continued Public Hearing for National Grid - #30775471 - National Grid to install approximately 35’ #350 al 3c in 2-3” conduits from HH 4 to new HH 4-1 in order to supply electric service to 2 Cartwright Lane. -- NG Application dated 05/09/23, Plan dated 06/06/23, DPW Comments dated 06/20/23, NG Comments dated 06/22/23, Electric Comments dated 05/17/23, Safety Officer Comments dated 06/20/23, Abutters List, Public Hearing Notice**
7. **Continued Public Hearing for National Grid - #30775484 - National Grid to install approximately 60’ #350 al 3c in 2-3” conduits from PAD 2 to new HH 2-1 in order to supply electric service to 7 John F Allan Drive –NG Application dated 05/09/23, Plan dated 06/06/23, DPW Comments dated 06/20/23, NG Comments dated 06/22/23, Electric Comments dated 06/26/23, Safety Officer Comments dated 06/20/23, Abutters List, Public Hearing Notice**
8. **Public Hearing for National Grid/Verizon - #30771881 - National Grid/Verizon to relocate (1) JO Pole on Burlington Road beginning at a point approximately 12’ northwesterly from existing Pole #5 Burlington Road location at the request of the customer at 16 Burlington Road, Billerica, MA and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes - NG Application dated 05/09/23, Plan dated 06/06/23, DPW Comments dated 06/07/23, NG Comments dated 06/08/23, Electric Comments dated 06/16/23, Safety Officer Comments dated 06/19/23, Abutters List, Public Hearing Notice**
9. **Public Hearing for National Grid/Verizon - #30761949 - National Grid/Verizon to relocate (1) JO Pole on River Street beginning at a point approximately 35’ westerly from existing Pole #107 River Street location in order to provide electric service to a new home at 288 River Street, Billerica, MA and permission to lay and maintain underground laterals, cables and wires in the above or intersection public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes - NG Application dated 05/26/23, Plan dated 04/20/23, DPW Comments dated 06/07/23, NG Comments dated 06/08/23, Electric Comments dated 06/16/23, Safety Officer Comments dated 06/19/23, Abutters List, Public Hearing Notice**



**TOWN OF BILLERICA
SELECT BOARD MINUTES
JUNE 26, 2023**

Presentation

10. Factorial – TIF Application Presentation – Presentation dated 06/26/23

Approval of Minutes

11. May 01, 2023 – Minutes

12. May 15, 2023 - Minutes

Old Business

13. Town Manager’s Report – Town Manager’s Report dated 04/27/23

14. Proposed Town Projects – Capital Projects Timeline, Town of Billerica Capital Projects Bond Issuance Timeline, Debt Stabilization Table, Debt Stabilization Balance Over Time, Debt Policy Moving Forward

15. FY24 Water and Sewer Rates – 2nd Reading – FY2024 Water and Sewer Rate Proposal dated 06/05/23

New Business

16. Updates to Community Funds Policy – 1st Reading – Memo from D. McDowell dated 06/23/23, Community Funds Policy dated 01/09/22, Community Fund Grant Application Form, Community Funds Grant Completion Certification, Email from M. Reich dated 06/26/23

17. DAV – Chapter 47– Request Permission to Conduct a Forget-Me-Not Fundraiser Drive on Friday and Saturday, September 8th and 9th, 2023 at O’Connor’s Hardware and the 2 Market Basket locations – Memo from E. Nuttoli dated 06/06/23

18. Billerica Access Television, Inc. (BATV) - Application for a 1 Day Special Wine and malt Liquor License for Friday, June 30th at 390 Boston Road from 7:00 PM to 10:00 PM for a Comedy Night Event – Billerica Application dated 06/09/23, Memo from Lt. Coffey dated 06/06/23, Flyer

Meeting Schedule

July 17, 2023 and August 14, 2023

Approved On: August 14, 2023