



**TOWN OF BILLERICA  
SELECT BOARD MINUTES  
JULY 18, 2022**

**Members Present:** Andrew Deslaurier, Michael Riley, Kimberly Conway, Michael Rosa, and John Burrows  
**Members Absent:** None  
**Staff Present:** Town Manager John Curran, Assistant Town Manager Clancy Main, Administration Director Robert Maynard

The meeting is a hybrid meeting with a Zoom option. All members are present, so votes will not be roll call.

**Call to Order 7:00 PM**

Chair Deslaurier called the meeting to order.

The Pledge of Allegiance was recited.

**1. Open Microphone**

Anthony Amato of 35 Hattie Lane – Mr. Amato stated that he works for the DPW in the Wastewater Department, and they should be considered for the ARPA essential employee bonus. The DPW employees worked throughout the pandemic and all essential services were provided to the residents.

Carolyn Capodilupo of 53 Allendale Ave – Ms. Capodilupo stated that she works for the DPW, and they are open 24 hours a day, 7 days a week. They provide a critical service. During COVID, they were going through upgrades at the water treatment plant, and they had contractors coming in and out. The DPW employees are essential workers and provided critical services all during the pandemic without vaccines and knowledge of how the virus would affect them. The DPW employees are never valued by the Town.

**Announcements**

**2. Vacancies on Boards and Committees**

Secretary Conway read the list of vacancies of boards and committees.

**3. All Other Announcements may be Viewed on the Town of Billerica Website**

**Proclamation**

**4. Deputy Fire Chief Thomas Ferraro's Retirement**

Mr. Curran stated that he has worked closely with Deputy Chief Ferraro, and they have worked very well together. He is respected in his field and by the Town and will be greatly missed.

Secretary Conway read the proclamation.

Chief Robert Cole stated that Deputy Chief Ferraro will be greatly missed and is has been such an asset to the Town and him personally.

Deputy Chief Ferraro thanked the Board and stated that he is a lifelong resident and it's been an honor to serve the residents of the Town of Billerica.

**Public Hearing**

**5. Left Eden Restaurant Corporation, DBA Maggie's Other Farm – Application for an On-Premises Alcohol Licenses §12 Restaurant, Common Victualler and Entertainment licenses at the premises located at 15 Middlesex Turnpike**

**MOTION** - Secretary Conway made a motion to open the public hearing for Left Eden Restaurant at 7:18 PM. The motion was seconded by Member Rosa and unanimously voted 5-0.

There were some technical difficulties, so they moved on to agenda item #27.



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**27. Request Approval to Install a Commercial Vehicles Over 2 ½ Tons Exclusion Sign on Brick Kiln Road for Alpine Street – Requested by Sgt. Magnan, Supervisor of the Traffic Safety Unit**

Sgt. Glen Magnan requested that he be allowed to install a “Commercial Vehicles over 2 ½ Tons Excluded” sign on Brick Kiln Road for Alpine Street. There is currently a sign on Alpine Street but by the time trucks turn onto Alpine Street and see the sign it’s too late. He would recommend installing it around Utility Pole #9 but will work with the DPW on the proper placement.

**MOTION** - Secretary Conway made a motion to approve the installation of a “Commercial Vehicles over 2 ½ Tons Excluded” sign on Brick Kiln Road for Alpine Street as presented. The motion was seconded by Member Rosa and unanimously voted 5-0.

**5. Left Eden Restaurant Corporation, DBA Maggie’s Other Farm – Application for an On-Premises Alcohol Licenses §12 Restaurant, Common Victualler and Entertainment licenses at the premises located at 15 Middlesex Turnpike Continued**

Attorney Jill Mann and Monica Hauenstein, Manager appeared for the liquor, common victualler and entertainment license for Left Eden Restaurant Corporation at 15 Middlesex Turnpike. Attorney Mann stated that this is the location of the former Naked Fish and Tilted Kilt. It will be run by Serenity Management and the management agreement has been included. The exterior footprint will remain the same, but they will be making interior modifications. The application also includes the existing outdoor seating area. The occupancy is for 189 seats inside and 30 outside seats on the patio.

Secretary Conway stated that your application mentions arcade games and we require type and serial numbers. The applicant is also not signed by the Police Department even though we do have a letter. We will also need the hours of the entertainment.

Member Rosa asked if alcohol will be served on the outdoor patio. Attorney Mann replied yes. Member Rosa stated that should be included in the motion.

Member Burrows asked what type of food is served. Attorney Mann stated that it is American fare with sushi and a chicken and fish stand. It will be similar to the menu at Maggie’s Farm in Middleton.

There were no questions from the members of the audience or on Zoom.

**MOTION** - Secretary Conway made a motion to close the public hearing for Left Eden Restaurant at 15 Middlesex Turnpike. The motion was seconded by Member Rosa and unanimously voted 5-0.

**MOTION** - Secretary Conway made a motion to grant the on-premises all alcohol §12 restaurant license for Left Eden Restaurant Corporation, DBA Maggie’s Other Farm at 15 Middlesex Turnpike as presented with the following conditions: 1) The application must be signed off by the Police Department; 2) the outdoor patio is included in the liquor license; 3) the serial numbers for the arcade games must be submitted; and 4) the hours of the entertainment must be submitted. The motion was seconded by Member Rosa and voted 4-0-1. Secretary Conway abstained from the vote.

**MOTION** - Secretary Conway made a motion to grant the common victuallers license for Left Eden Restaurant Corporation, DBA Maggie’s Other Farm at 15 Middlesex Turnpike as presented with the following conditions: 1) The application must be signed off by the Police Department; 2) the outdoor patio is included in the liquor license; 3) the serial numbers for the arcade games must be submitted; and 4) the hours of the entertainment must be submitted. The motion was seconded by Member Rosa and unanimously voted 5-0.



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**MOTION** - Secretary Conway made a motion to grant the entertainment license for Left Eden Restaurant Corporation, DBA Maggie's Other Farm at 15 Middlesex Turnpike as presented with the following conditions: 1) The application must be signed off by the Police Department; 2) the outdoor patio is included in the liquor license; 3) the serial numbers for the arcade games must be submitted; and 4) the hours of the entertainment must be submitted. The motion was seconded by Member Rosa and unanimously voted 5-0.

**Approval of Meeting Minutes**

**6. June 6, 2022, June 13, 2022 and June 21, 2022**

**MOTION** - Secretary Conway made a motion to approve the June 6, 2022 Select Board minutes as amended previously by Member Rosa. The motion was seconded by Member Rosa and unanimously voted 5-0.

**MOTION** - Secretary Conway made a motion to approve the June 13, 2022 Select Board minutes as amended previously by Member Rosa. The motion was seconded by Member Rosa and unanimously voted 5-0.

**MOTION** - Secretary Conway made a motion to approve the June 21, 2022 Select Board minutes as submitted. The motion was seconded by Member Rosa and unanimously voted 5-0.

**Appointments**

**7. Cabot Corp Land Re-Use Committee – Regular Member**

**MOTION** - Secretary Conway made a motion to appoint Darlene Torre as a regular member of the Cabot Corporation Land Re-Use Committee. The motion was seconded by Member Rosa and unanimously voted 5-0.

**8. Historic District Commission – Regular Member**

The appointment to the Historic District Commission was postponed.

**9. Cultural Council – Regular Member**

**MOTION** - Secretary Conway made a motion to appoint Angela LoGuidice as a regular member of the Cultural Council. The motion was seconded by Member Rosa and unanimously voted 5-0.

**10. Town Accountant – Paul Watson**

**MOTION** - Secretary Conway made a motion to re-appoint Paul Watson as Town Accountant with the new term expiring 2025. The motion was seconded by Member Rosa and unanimously voted 5-0.

**11. Zoning Board of Appeals – Alternate Member**

Secretary Conway stated that William Sullivan withdrew his application.

**MOTION** - Secretary Conway made a motion to appoint Salvatore Dampolo as an alternate member of the Board of Appeals. The motion was seconded by Member Rosa and unanimously voted 5-0.

**12. Council on Aging – Regular Member**

Secretary Conway stated that Marquerite Massey withdrew her application.

**MOTION** - Secretary Conway made a motion to appoint Gerald "Jerry" Johnson as a regular member of the Council of Aging. The motion was seconded by Member Rosa and unanimously voted 5-0.

**Old Business**

**13. Town Managers Report**

Mr. Curran presented his report. Secretary Conway stated she is going to recuse herself for the discussion of ARPA payments. Secretary Conway left the room.



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- **ARPA Payments**

Mr. Curran stated during the pandemic, no employee lost any wages. Some employees went 22 weeks without working and were still paid. No one was charged sick time and we allowed all employees to carry over their vacation time. The employees that worked split shifts had 10 weeks off with pay. On call stipend is only a couple hundred dollars. These employees were not working and got paid. It's completely different. On March 7<sup>th</sup>, the Select Board voted to pay a \$2,500 stipend for employees that worked through the pandemic. Public Safety were on the front line, but he will review the parameters to see if anyone else qualified as requested. He did not include employees who were at the academy or retired because they were not serving the public.

Member Rosa stated that it is a grey area with the split shifts. We didn't know the parameters of the pandemic at the beginning. We value all our employees and asked that Mr. Curran provide the methodology of how the decision was made and thanked him for taking another look. Our employees did what they were asked and, in some cases, more. He brought up those employees at the wastewater plant were exposed to human waste. He asked that you bring yourself back to the beginning of the pandemic and remember what was unknown. Mr. Curran stated that from the CDC website, no one has contracted COVID from human waste.

Member Burrows stated that we have experience in our workers, and everyone should be given gratitude.

Member Riley thanked Mr. Curran for meeting with him and going back over the list to see if anyone else should be included.

Chair Deslaurier stated that no other surrounding Town has offered a premium pay for their employees.

Secretary Conway rejoined the meeting at 8:00 PM and the Town Manager continued with his report.

- **State Budget Earmarks**

Mr. Curran stated that the Representative Lombardo was able to earmark \$500,000 for Billerica and Senator Friedman earmarked \$200,000 for Billerica for Town Hall improvements. Senator Friedman also is working on earmarking \$2 Million in a Transportation Bond Bill for the Town Center project.

Secretary Conway thanked our state reps for trying to get the most money they can for us.

Member Rosa thanked the State reps for all they are doing.

Vice Chair Riley thanked the State reps also.

Member Burrows stated that Senator Friedman also earmarked \$750,000 for the Buck Auditorium. Mr. Curran stated that was discussed at a previous meeting. The bond bills are wish lists and he hopes they come through.

- **Financial Strategy Session**

Mr. Curran met with Lori Lombard and Brienne Susel of Unibank Fiscal Advisory Services to discuss future debt, fiscal policy and outstanding liabilities and improving the credit rating.

Secretary Conway thanked Mr. Curran and looks forward to getting a better rating. This is a challenge that she is sure Mr. Curran is up for.

Member Rosa stated that if we can get a better bond rating that is great.

- **DPW Update and Fiscal Efficiency in the Sewer Department**

Mr. Curran gave an update on the DPW activities.

Vice Chair Riley stated that the DPW does a great job.



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- **Recreation Director Update**

Mr. Curran gave an update on the Recreation activities and upcoming events.

Vice Chair Riley stated that the Recreation Department does a great job.

- **Police Update**

Mr. Curran gave an update on the police department including interviews for a Dispatch Supervisor and having a full time clinician for Billerica.

Vice Chair Riley stated that the Police department are so involved with the community and they do such a great job.

Chair Deslaurier asked to expand on what the Full Time Clinician will do. Mr. Curran stated that it provides social services to support the Police. Over 70% of the calls involve a mental health component and this position will help. Chair Deslaurier asked if they will also provide services to members of the Police Department. Mr. Curran replied yes, they have also added an annual mental health check in for officers.

- **Griggs Farm Update**

Mr. Curran stated that the back property tax on this property is almost \$300,000. They had an agreement last year with Mr. Griggs for a payment plan but this has been unsuccessful so we are moving forward with the tax title foreclosure process.

Secretary Conway stated that we have been patient with Mr. Griggs and it's time we do something. He owes the Town a lot of money in back taxes and has made agreements and broken them. This is not a farm anymore. They bring in plants to sell.

Member Rosa stated that he hopes the Town will still work with Mr. Griggs. There is a lot of history at the farm.

Member Burros asked if the Griggs farm could be leased to another farm. Mr. Curran replied that would be the responsibility of Mr. Griggs.

- **Community Farms**

Mr. Curran stated that they will be doing a site visit with Wayne Smith to see if there can be expansion of the Community Farms. He will report back to the Board.

Secretary Conway stated that Wayne Smith has done an amazing job with the Community Farm, and she had asked Mr. Curran to see if we could use the Town owned portion of the Griggs Farm to create a new community garden or something similar.

Member Rosa stated that perhaps we can look at the property on Boston Road to extend the Community Farms if there is a need.

Vice Chair Riley stated that any way to expand the Community Farm is a good idea if there is a need.

- **Peggy Hannon Rizza Complex**

Mr. Curran stated that the soil grating is done and gravel/stone work has started. Most of the electrical work is completed and paving of Ed Hayes Way is a priority. They are still trying to find a sufficient water source.

- **Talbot Dam Informational Meeting**

Mr. Curran stated that NOAA held a meeting on June 29<sup>th</sup> hosted by the Town with over 100 attendees in person and virtual. The Town highlighted the issue with removing the dam and the impacts to our water supply. More information will be forthcoming over the next few months.



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Secretary Conway stated that she attended the meeting via Zoom, and it was a well-attended meeting. We should not agree to anything until the State can guarantee that our water will be intact and protected. Our citizens are more important than fish. NOAA put on a great presentation.

Member Rosa also attended the meeting, and it was well attended, and the presentation was good. We need to make sure we protect our water supply.

- **Marijuana Land Conveyance**

Mr. Curran stated that the Town has prepared an RFP for this project and it will be out to bid next Thursday.

Member Burrows stated that this is a good thing, and he can't wait to get this going.

- **Affordable Housing Land Conveyance**

Mr. Curran stated that the two properties are located on Parkway Ave and Saville Street. Town Counsel is vetting the deed issues prior to going out to bid.

- **Masonic Hall**

Mr. Curran stated that we met with the architects and reviewed the options. We will be meeting with the Food Pantry to show them the plans.

- **Capitol Facilities Committee Meeting**

Mr. Curran stated that the committee met on June 23<sup>rd</sup> to discuss the feasibility study for the Recreation and COA building. The RFP for the OPM is scheduled to go out in August and the RFP for the design firm will go out the following month.

Secretary Conway asked if this committee falls under the Town Manager. Mr. Curran replied no, but he will do the RFP once the decision is made and present it to the Select Board. They are still working with a broad scope.

- **Verizon Cable Contract**

Mr. Curran stated that the 5 year Verizon contract will be expiring in 2024. The first draft of the new contract has been sent to Verizon.

Member Rosa asked that there be a senior discount added into the contract for our seniors.

**19. VFW Post, 2597 – Request for Approval of the 5K “Freedom” Race on Sunday, September 18, 2022 starting at 10:00 AM. The race will start and end at the Billerica Moose Club, 104 Boston Road**

Commander William West appeared to request approval for a 5K Freedom Race on September 18, 2022. The race will start and end at 104 Boston Road. This race is in memoriam of Corporal Norman Larrabee Boutwell. Commander West read Corporal Boutwell's history.

Secretary Conway thanked Commander West for hosting this event and providing the information.

Vice Chair Riley stated that he ran the race last year and we should help it getting it advertised.

**MOTION** - Secretary Conway made a motion to approve the 5K “Freedom” Race on Sunday, September 18, 2022 at 10:00 AM in memoriam of Corporal Norman Larrabee Boutwell. The motion was seconded by Member Rosa and unanimously voted 5-0.

**14. Second Reading of Revised Policy 39 – Naming of Memorial Square, Memorial Island and Parks, Playgrounds, Fields, Town Buildings and Rooms in Town Buildings**

Member Rosa stated that this is the second reading and all of the items that were brought up at the last meeting have been incorporated.



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Secretary Conway stated that the wording in 3.f and 5.b is off and should just read “The naming shall be decided at the specified meeting by a majority of Select Board”. In new Section 6.a.iii, it should read “In all cases if the person or persons have been convicted of a felony or above.”

**MOTION** - Member Rosa made a motion to adopt the revised Policy 39, Naming of Memorial Square, Memorial Island and Parks, Playgrounds, Fields, Town Buildings and Rooms in Town Buildings as amended during the second reading. The motion was seconded by Secretary Conway and unanimously voted 5-0.

**15. Discussion and Possible Vote on ARPA Funds for Essential Workers – Submitted by Member Burrows**

Mr. Burrows stated that this was discussed during the Town Manager’s report.

**New Business**

**16. India Association of Greater Boston (IAGB) Requests India Day Flag Raising Ceremony on August 6, 2022 at 9:00 AM**

Tanu Basu appeared on behalf of the IAGB to request a flag raising ceremony on August 6, 2022 at 9:00 AM. Ms. Basu explained the history behind the flag raising ceremony.

**MOTION** - Secretary Conway made a motion to approve the IAGB’s Indian flag raising ceremony on August 6, 2022 at 9:00 AM. The motion was seconded by Member Rosa and unanimously voted 5-0.

**17. 99 Restaurant of Boston, LLC, DBA 99 Restaurant and Pub located at 672 Boston Road – Application for Change of Manager – New Manager is Alycia Tecci**

Alycia Tecci appeared to request a change of manager at the 99 restaurant on 672 Boston Road.

**MOTION** - Secretary Conway made a motion to change the manager at the 99 Restaurant on 672 Boston Road to Alycia Tecci. The motion was seconded by Member Rosa and unanimously voted 5-0.

**18. Appointment of Precinct Officers – Submitted by the Town Clerk**

Secretary Conway read the notice for early voting.

**MOTION** - Secretary Conway made a motion to appoint the precinct officers for the twelve polling locations for Fiscal Year 2023 and also the Town Meeting Checkers for the same period as provided by the Town Clerk in a memo dated June 30, 2022. The motion was seconded by Member Rosa and voted 4-0-1. Secretary Conway abstained.

**20. Right of First Refusal – 81 Salem Road, Unit 73**

Mr. Curran explain the right of first refusal process.

Member Burrows stated that he is asked all the time about why we don’t buy the units. Mr. Curran stated that the Town is not in the housing business, which should be left to the Housing Authority.

**MOTION** - Member Rosa made a motion that the Town of Billerica give up the right of first refusal for 81 Salem Road, Unit 73. The motion was seconded by Secretary Conway and unanimously voted 5-0.

Secretary Conway stated that even if we refuse the right to purchase, it does not mean it will change to a market rate unit.

**21. Public Hearing Notification Policy for Licenses – Submitted by the Executive Confidential Secretary**

Dawn McDowell appeared to discuss the public hearing notification policy. There are some conflicts with past practices and what MGL requires. Town Counsel has also provided some information of what is required by MGL. The process of what is required for alcohol licenses is spelled out by the ABCC so they should remain as is. There are three questions: 1) Does the Select Board want to continue with newspaper postings if there is no statutory



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requirement to do so. 2) Should public hearings be required for Class I, II even though MGL does not require them. 3) Should entertainment licenses be separated into 2 categories §183A and §181.

Mr. Burrows stated that the newspaper is not read by a lot of people and it costs money, and we should move toward using social media.

Secretary Conway stated that we shouldn't have a public hearing if it is not required.

Member Rosa gave a history of why Class I & II were advertised and abutters notices given.

Vice Chair Riley stated that we should follow MGL.

Chair Deslaurier asked that the table be updated with the discussion from tonight and brought back for the final approval.

**22. Affordable Housing Restriction: 16-18 Mason Ave – Approval and Signature Required**

Mr. Curran stated that this property was purchased with CPC funds. This restriction will protect the Town.

**MOTION** - Secretary Conway made a motion to approve the affordable housing restriction for 16-18 Mason Avenue, Billerica, MA. The motion was seconded by Member Rosa and unanimously voted 5-0.

**23. Discussion and Possible Vote on Traffic Concerns on Williams Road and Christina Avenue to Send to Traffic Management Committee – Submitted by Members Burrows**

Member Burrows stated that he has received numerous calls from residents on Williams Road and Christina Avenue in regard to speeding. He would like to have the traffic committee or traffic officer look this to see if we should post these streets at 20 MPH. Member Rosa stated that as Road Commissioners, we can post them 25 MPH, but the Traffic Officer should look at it.

**MOTION** - Member Burrows made a motion to request that the Traffic Safety Officer review the issues on Williams Road and Christina Avenue to see if they should be posted at 25 MPH. The motion was seconded by Member Rosa and unanimously voted 5-0.

**24. Application for One-Day Special All Alcohol License – Requested by the Billerica Public Library Foundation on October 21, 2022 from the 25<sup>th</sup> Annual Wine Tasting Hosted by Lincoln Liquors**

Mary McBride appeared for the request for a one-day special all alcohol license for the 25<sup>th</sup> Annual Wine Tasting for the Billerica Public Library.

**MOTION** - Secretary Conway made a motion to grant the One-Day Special All Alcohol license for the Billerica Public Library Foundation for their 25<sup>th</sup> Wine Tasting on October 21, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0.

**25. Request for Four (4) 18” x 24” Signs on the Common for the Congregational Church from August 25<sup>th</sup> to September 9<sup>th</sup> for an Event that will be held at the Elks to Raise Money to Fix the Foundation and Broken Elevator at their Building**

Laura Bosworth appeared for the request to add signs on the common for a gala on September 9<sup>th</sup> to raise money to fix the foundation and broken elevator at their building. The signs will be 18” x 12”, so smaller than what is allowed.

**MOTION** - Secretary Conway made a motion to approve the installation of (4) 18” x 12” signs for a gala on September 9<sup>th</sup> to raise money to fix the foundation and broken elevator at the Congregational Church. The motion was seconded by Vice Chair Riley and unanimously voted 5-0.





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**26. Delegation of Police Detail Authority per Chapter 92, Section 72 of the Acts of 2022 to the Police Chief**

Mr. Curran stated that the Acts of 2022 designated the Select Board the authority to determine staffing at elections. This has been and should remain with the Police Department.

Member Burrows asked if this would have to be done every year. Mr. Curran replied no, this will remain in effect unless the Board changes it.

**MOTION** - Secretary Conway made a motion that the Select Board hereby delegates the authority vested by Chapter 92, Section 72 of the Acts of 2022 to detail a sufficient number of police officers or constables for each building that contains the polling places for 1 or more precincts at every election therein to preserve order and to protect the election officers and supervisors from interference with their duties and to aid in enforcing the laws relating to elections to the Chief of Police. The motion was seconded by Member Rosa and voted 4-0-1. Secretary Conway abstained from voting.

**Meeting Schedule – August 15, 2022 and September 12, 2022**

**MOTION** - Secretary Conway made a motion to adjourn the July 18, 2022 Select Board meeting at 9:31 PM. The motion was seconded by Member Rosa and unanimously voted 5-0.

*Respectfully Submitted by Dawn McDowell,  
Recording Secretary*



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**Exhibits for the Select Board Meeting – July 18, 2022**

**Call to Order 7:00 PM**

**1. Open Microphone**

**Announcements**

- 2. Vacancies on Boards and Committees** – Vacancies list
- 3. All Other Announcements may be Viewed on the Town of Billerica Website** – No Exhibits

**Announcements**

- 4. Deputy Fire Chief Thomas Ferraro’s Retirement** - Proclamation

**Public Hearing**

- 5. Left Eden Restaurant Corporation, DBA Maggie’s Other Farm – Application for an On-Premises Alcohol Licenses §12 Restaurant, Common Victualler and Entertainment licenses at the premises located at 15 Middlesex Turnpike** – Billerica application dated 06/09/22, Memo from Lt. Coffey dated 07/07/22, Memo from Mann & Mann, PC dated 06/24/22 with ABCC application

**Approval of Meeting Minutes**

- 6. June 6, 2022, June 13, 2022 and June 21, 2022** – Select Board Meeting Minutes 06/06/22, 06/13/22 and 06/21/22

**Appointments**

- 7. Cabot Corp Land Re-Use Committee – Regular Member** - Application
- 8. Historic District Commission – Regular Member** - Application
- 9. Cultural Council – Regular Member** - Application
- 10. Town Accountant – Paul Watson** – Memo dated 07/07/22 from D. McDowell, Memo dated 08/20/2019 from K. Conway
- 11. Zoning Board of Appeals – Alternate Member**- Application (2)
- 12. Council on Aging – Regular Member**- Application (2)

**Old Business**

- 13. Town Managers Report** – Town Manager’s Report dated 07/15/22
- 14. Second Reading of Revised Policy 39 – Naming of Memorial Square, Memorial Island and Parks, Playgrounds, Fields, Town Buildings and Rooms in Town Buildings** – Marked up policy
- 15. Discussion and Possible Vote on ARPA Funds for Essential Workers – Submitted by Member Burrows** – Email from J. Burrows dated 06/18/22, Summary of the American Rescue Plan Act Premium Pay Terms, Rescue Plan Enables State and Local Funding for Essential Worker Premium Pay, Massachusetts Communities were given million in ARPA funds, but actually distributing it has become a slow, deliberate process for local officials article.

**New Business**

- 16. India Association of Greater Boston (IAGB) Requests India Day Flag Raising Ceremony on August 6, 2022 at 9:00 AM** – Email dated 05/23/2022 from Sutanuka Basu



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17. **99 Restaurant of Boston, LLC, DBA 99 Restaurant and Pub located at 672 Boston Road – Application for Change of Manager – New Manager is Alycia Tecci** – Billerica application dated 05/19/22, Memo from Lt. Coffey dated 05/25/22, ABCC Application
18. **Appointment of Precinct Workers – Submitted by the Town Clerk** – Memo from Town Clerk dated 06/30/22
19. **VFW Post, 2597 – Request for Approval of the 5K “Freedom” Race on Sunday, September 18, 2022 starting at 10:00 AM. The race will start and end at the Billerica Moose Club, 104 Boston Road** – Memo from William West dated 06/08/22, Memo from Sgt. Magnan dated 07/07/22, Biography of Corporal Norman Larrabee Boutwell given at meeting.
20. **Right of First Refusal – 81 Salem Road** – Memo from CHAPA dated 06/14/22, Memo from BHA dated 06/15/22, Deed
21. **Public Hearing Notification Policy for Licenses – Submitted by the Executive Confidential Secretary** – Memo from D. McDowell dated 06/17/22, Email from M. Reich dated 06/15/22
22. **Affordable Housing Restriction: 16-18 Mason Ave – Approval and Signature Required** – Affordable Housing Restriction for 16-18 Mason Ave
23. **Discussion and Possible Vote on Traffic Concerns on Williams Road and Christina Avenue to Send to Traffic Management Committee – Submitted by Members Burrows** – Email from J. Burrows dated 06/29/22
24. **Application for One-Day Special All Alcohol License – Requested by the Billerica Public Library Foundation on October 21, 2022 from the 25<sup>th</sup> Annual Wine Tasting Hosted by Lincoln Liquors** – Billerica application dated 06/10/22
25. **Request for Four (4) 18” x 24” Signs on the Common for the Congregational Church from August 25<sup>th</sup> to September 9<sup>th</sup> for an Event that will be held at the Elks to Raise Money to Fix the Foundation and Broken Elevator at their Building** - Email from L. Bosworth dated 07/01/22
26. **Delegation of Police Detail Authority per Chapter 92, Section 72 of the Acts of 2022 to the Police Chief** – Section 72, Email from J. Curran dated 07/08/22 given at meeting
27. **Request Approval to Install a Commercial Vehicles Over 2 ½ Tons Excluded sign on Brick Kiln Road for Alpine Street – Requested by Sgt. Magnan, Supervisor of the Traffic Safety Unit** – Memo from Sgt. Magnan dated 07/12/22

**Meeting Schedule – August 15, 2022 and September 12, 2022** – No Exhibits

Approved On:           August 15, 2022