



**TOWN OF BILLERICA
SELECT BOARD MINUTES
AUGUST 15, 2022**

Members Present: Andrew Deslaurier, Michael Riley (Remote), Kimberly Conway, Michael Rosa, and John Burrows

Members Absent: None

Staff Present: Town Manager John Curran, Assistant Town Manager Clancy Main, Director of Administrative Services Robert Maynard

Chair Deslaurier stated that the meeting is a hybrid meeting with a Zoom option. One member was remote so all votes will be taken by roll call.

Call to Order 7:00 PM

Chair Deslaurier called the meeting to order.

The Pledge of Allegiance was recited.

1. Open Microphone

George Simolaris of 38 Andover Road – Mr. Simolaris stated that he was told that there will be work done in the Town Center. If it is true, it should be a separate article. The Town Center works fine as is. There is also 16 acres of land that the Town was given by Cormier and we should hold on to the land.

Anthony Amato of 35 Hattie Lane – Mr. Amato stated that the DPW workers are asking for support from the Select Board for ARPA pay. The water flowed, the roads were plowed, people were buried and the DPW workers are entitled to essential pay.

Kelly Sardina of 95 Grey Street – Ms. Sardina would like to discuss how COVID funds were allocated. Other communities only spent a fraction of the money they received and are holding onto the rest. We are not coming back as strong as we were. Businesses in Town are not open late and the pharmacy is closed at Walgreen on Saturday and Sunday. We should be looking at how to bring new businesses to Billerica. We shouldn't be using the ARPA funds for the Howe School or BATV. The Town did not follow the protocol of the money. It's not just for town projects. The Patriot Act allowed towns to give additional salary for employees who worked the first 6 weeks of the pandemic.

Andrew Jennings of 29 Talbot Ave (from Zoom) – Mr. Jennings stated that he attended the meeting on the Talbot dam in June and he is genuinely concerned with the Town only having a single source water supply. We should immediately start investigating a way to protect our water supply.

Announcements

2. Vacancies on Boards and Committees

Secretary Conway read the list of vacancies of boards and committees.

3. All Other Announcements may be Viewed on the Town of Billerica Website

Proclamation

4. Overdose Awareness Day Proclamation – August 31, 2022 – Request to light the Gazebo on the Common Purple from August 31, 2022 to September 30, 2022

Dina Favereau and Darleen Torre appeared for the proclamation. Secretary Conway read the proclamation. Mr. Favereau stated that there will be vigil held on October 19th.

MOTION - Secretary Conway made a motion to approve the lighting of the gazebo in the town common to purple from August 31, 2022 to September 30, 2022 for Overdose Awareness Month. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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Public Hearing

5. **National Grid/Verizon - #30586288 – National Grid to install (1) JO Pole 7 with anchor on Sunset Road beginning at a point approximately 128’ southerly from existing Pole 6 Crest Road to provide electric service to new home located at 4 Sunset Road and request permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways**

MOTION - Secretary Conway made a motion to open the public hearing for National Grid/Verizon #30586288 at 7:16 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Paulo Sathler appeared for the public hearing via Zoom. They are requesting a pole be installed for a new home that will be constructed at 4 Sunset Road.

Member Rosa asked if any abutters contacted them with concerns. Mr. Sathler replied no. Member Rosa asked if they have seen the DPW letter that in addition to calling Dig Safe, it is required to call the correct town departments for water and sewer markings. Mr. Sathler replied yes, that is our standard operating procedure. Member Rosa asked if they have confirmed that the pole will be in the right of way. Mr. Sathler replied yes, it was confirmed that the pole is in the right of way.

Member Burrows stated that there are renters at 12 Crest Road that have 3 small children so you should be aware there maybe sports nets in the way. Mr. Sathler stated that he is aware of the toys in the yard and will make a note that the toys be relocated.

There were no questions from the audience in attendance or via Zoom.

MOTION - Secretary Conway made a motion to close the public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the National Grid/Verizon pole petition #30586288 to install (1) JO Pole 7 with anchor on Sunset Road beginning at a point approximately 128’ southerly from existing Pole 6 Crest Road to provide electric service to new home located at 4 Sunset Road and request permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways subject to the requirements of the DPW. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

6. **National Grid/Verizon - #30542164 – National Grid to install (1) JO Pole 6-50 on Enterprise Road beginning at a point approximately 61’ northwest from existing Pole 7 in a public way in order to accommodate electric service upgrades at 6 Enterprise Road and request permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways**

MOTION - Secretary Conway made a motion to open the public hearing for National Grid/Verizon #30542164 at 7:21 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Paulo Sathler appeared for the public hearing via Zoom. They are requesting a pole be installed for a new home that will be constructed at 4 Sunset Road.

Member Rosa asked if any abutters contacted them with concerns. Mr. Sathler replied no. Member Rosa asked if they have seen the DPW letter that in addition to calling Dig Safe, it is required to call the correct town departments for water and sewer markings. Mr. Sathler replied yes, that is our standard operating procedure.



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There were no questions from the audience in attendance or via Zoom.

MOTION - Secretary Conway made a motion to close the public hearing. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to approve the National Grid/Verizon pole petition #30542164 to install (1) JO Pole 6-50 on Enterprise Road beginning at a point approximately 61' northwest from existing Pole 7 in a public way in order to accommodate electric service upgrades at 6 Enterprise Road and request permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways subject to the requirements of the DPW. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Approval of Meeting Minutes

7. July 18, 2022

MOTION - Secretary Conway made a motion to approve the July 18, 2022 Select Board minutes as submitted. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Old Business

8. Town Managers Report

Mr. Curran presented his report.

• **Summer Block Party - Recreation**

Mr. Curran stated that the block party was a success and over 1,000 people showed up.

Vice Chair Riley stated that we have a great Recreation Department and he is grateful for all the work they do.

Chair Deslaurier attended the block party and it was well organized and he thanked Dave Grubb and his staff.

• **Community Farms Expansion**

Mr. Curran stated that they met onsite with Wayne Smith and there is an area of land that could be cleared to expand the existing Community Garden. A CPA eligibility form was submitted this week for spring.

Member Rosa asked how many additional spaces will be gained. Mr. Curran replied hopefully 8 spaces and they are looking at cutting down the size of the existing lots also. Mr. Smith has done an excellent job.

Secretary Conway asked that once we are ready and have more plots, this should be advertised so the new families in Billerica know this is an opportunity for them. Mr. Curran replied that can be done.

Member Burrows asked if there could be various locations through town that we could set up community farms. Mr. Curran replied that there is a problem with multiple locations with setting up infrastructure such as water and parking.

Vice Chair Riley asked if we could look at volunteer organizations to help with the clean up of the gardens. Mr. Curran replied that they definitely will once the DPW does the design.

• **PHR Complex**

Mr. Curran stated that the PHR Complex is continuing on schedule.



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Secretary Conway stated that all of these projects: PHR, Howe School, COA, Masonic Hall have been projects that the Town Manager has worked out to finance them. We have a very high bond rating and she commended the Town Manager for strong financial controls. Secretary Conway asked what year the picture of the Masonic Hall was taken. Chair Deslaurier replied it was 1909.

Member Burrows stated that this area will be a great asset to the Town.

- **Howe School**

Mr. Curran stated that the exterior is almost done with the exception of the historic fence. The interior work is ongoing. They are hoping that the building will be ready by the middle of September.

Member Rosa stated that the tour of the Howe was great and he would like the picture that was presented to go online.

- **Update from the Library Director**

Mr. Curran stated that the library circulation is up 25% and visits are up 159%.

- **Paving Schedule**

Mr. Curran stated that the Town is moving through their set paving schedule.

Chair Deslaurier asked if all new paved roads are getting sidewalks. Mr. Curran replied no.

- **Boston Road North Project**

Mr. Curran stated that DOT is starting surveying and tree work.

Member Rosa asked if this is the same contractor as Middlesex Turnpike? Mr. Curran replied no, he believes it's the same contractor as Boston Road South but will verify. Member Rosa stated that the Pinehurst section of Boston Road needs to be restriped. Secretary Conway added that this is one lane, not two.

- **Masonic Hall**

Mr. Curran stated that the design is almost agreed to. They have submitted a CPA application for the front façade.

- **Kids Konnection**

Mr. Curran stated 80 cubic yards of woodchips have been spread through the playground.

- **COA Renovations**

Mr. Curran stated that using grant money and town staff, they were able to do work on the second floor to build a wall of closets and adding office space.

Member Rosa stated that the projects look great.

Member Burrows stated that our in-house facilities does great work and perhaps we could look at expanding the department so more tasks could be done in house.

9. Public Hearing Notification Policy for Licenses – 2nd Reading

Dawn McDowell joined the meeting via Zoom to discuss the continued public hearing notification policy for licenses. All changes from the last meeting have been incorporated into a memo dated August 5, 2022.

Member Rosa suggested that the abutters be notified for both Entertainment licenses (§183A and §181).



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MOTION - Secretary Conway made a motion to approve the public hearing notifications policy for licenses as presented in a memo dated August 5, 2022 and amended to provide abutters notification for all Entertainment licenses. The policy will be incorporated into the Select Board Policies and Procedures. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

10. State Primary – Voting Update – Please Read

Secretary Conway read the State Primary notice from the Town Clerk with some minor corrections.

Secretary Conway stated that she will be recusing herself from the next agenda item and left the room.

11. ARPA Checks/Premium Pay for Essential Workers for Discussion and Possible Vote – Submitted by Member Burrows

Mr. Burrows stated he has received dozens of calls. When we first decided the use of ARPA funds, we should have set an hourly rate for everyone. He was surprised by some of the names missing from the initial list. There are a lot of generals and not a lot of soldiers on that list. He would like to make a motion to grant the employees on the Town Manager’s list who did not receive the \$2,500 payment to get .50/hour increase for actual hours worked, not to exceed \$2,500 for Police, Fire, EMTs, and DPW.

Member Rosa stated for clarification, this list would include employees in the water, wastewater, and roads in the DPW that have not already received a bonus. Member Burrows replied that was correct. Member Rosa stated that we didn’t know a lot when the pandemic started and he requested that the Town Manager look at his methodology at creating the list. Mr. Curran stated that he did look at the methodology and it was solid. If the Board opens this back up, why not open it up to the clerk’s who worked. The DPW workers were not exposed to the public. He has recommended the people who were put in harms way for the bonus. He would strongly recommend not doing this. There are 800 town employees and only 3 are here. You cannot make everyone happy. This is day to day operation and the Select Board should not be involved. On the initial list, there are no Chiefs, no Department Heads and the two Superintendents who were on the list, refused. Mr. Burrows stated that the Tax Assessor, 2 Deputy Fire Chiefs and 1 Deputy Police Chief are on the list.

Member Rosa stated that a lot of the work is already done to get the initial list. The time frame to use is March 2020 to March 2022. Mr. Curran stated that all employees were paid for time that was not worked. Member Rosa stated that the number of employees that are here tonight is not relevant. They did their job without knowledge of what COVID was doing and we should give them a token of appreciation for their work.

Vice Chair Riley stated that he has talked with employees. He was not here when the decision was made but did speak at open mic on how he thought our emergency personal deserved some of the ARPA money. He did not know that there were exceptions and the Town Manager did explain his exceptions. He would like to get clarification from Town Counsel on our ability to direct where the ARPA money goes. What if an employee worked but has since retired?

Chair Deslaurier stated that he doesn’t want to get into picking names, this should be based on the criteria. We set the policy that is above the names. We have all received emails from School employees wanting ARPA money but that is out of our prevue. Will this open it up to the clerks who worked?

Member Rosa stated that it would be the same time frame and the Town Manager has already looked at it.

Mr. Curran stated that all employees have been compensated in other ways. Some received salaries ranging from \$12,000 to \$26,000 for pay that they did not work. The employees that did not receive the ARPA funds were protected and kept out of harms way and were at home. We are going down a rabbit hole and it will not end. Mr. Curran stated that he is concerned that this will be almost impossible to calculate because everyone was paid as if they worked. This could open the Town up to legal challenges.



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Carolyn Capodilupo of 53 Allendale Ave – Ms. Capodilupo stated that from April 2nd to May 16th, she and her co-worker adjusted their shifts but they worked every week. She has documentation from the EPA that water and wastewater employees are critical employees.

Kelly Sardina of 95 Grey Street – Ms. Sardina stated that the Town should use the Cares Act which allowed towns to pay employees additional salary for the first 6 weeks of the pandemic, not 52 weeks.

MOTION - Member Burrows made a motion to grant the employees on the Town Manager’s list who did not receive the \$2,500 ARPA payment to get \$.50/hour increase for hours worked, not to exceed \$2,500 for Police, Fire, EMTs, and DPW. The motion was seconded by Member Rosa and unanimously voted 4-0. On a roll call vote: Vice Chair Riley voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

Secretary Conway returned to the meeting.

New Business

12. Proposed Changes to Section 46.0 of the Select Board Policies and Procedures – Adult Use Marijuana Establishments and Medical Marijuana Treatment Centers – 1st Reading

Mr. Curran stated that when the first marijuana facility was opened, the hours were limited to 9:00 AM to 9:00 PM. There has been no issues and the owner has requested the hours be changed to 9:00 AM to 11:00 PM which would be similar to the liquor licenses. The Police have no issue with the change.

Member Rosa asked if we should add language that the hours revert back to 9:00 AM to 9:00 PM if a new company comes in for a 6-month trial and at the end of 6 months with the Police recommendation, it would go to 11:00 PM closing time. This would be to keep consistent with the original methodology. Mr. Curran stated that he would check with Town Counsel to see if that is allowed.

Secretary Conway stated that she would disagree with that change. We don’t do that with new liquor establishments. She was not in favor of this originally, but this industry has matured and are regulated. If another company comes in and there is a problem, we could bring them back before us and put restrictions on the license. The other members agreed.

13. Preliminary Warrant

Mr. Curran presented the preliminary warrant. It’s pretty standard and most are placeholders. There are 2 committee articles, 26 financial articles, 1 general bylaw article, 1 land use & easement article, 2 zoning articles and 2 petitioner articles. There are 17 articles sponsored by the Select Board.

Secretary Conway stated that the references to FY22 should be changed to FY23.

Member Rosa stated that the charter requires the Select Board to establish the preliminary warrant and for all multi-member boards to place their articles on the warrant, which we are. Mr. Curran added that all the other multi-member boards have voted to approve their articles.

MOTION - Secretary Conway made a motion to establish the preliminary warrant as presented. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to place the Select Board articles on the warrant as a multi-member board. The motion was seconded by Member Rosa and unanimously 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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14. Jessica French from W.L. French Requesting Permission to Place Wreaths on Graves (Wreaths Across America)

Jessica French appeared via Zoom requesting permission to place wreaths on the graves as part of the Wreaths Across America program. This will be the 5th year.

MOTION - Secretary Conway made a motion to approve the placing of wreaths on graves as part of the Wreaths Across America. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

15. Town of Billerica Recording Policy for Public Meetings – 1st Reading – Presented by Member Burrows

Member Burrows stated that this policy is for transparency. There are sometimes multiple meetings at the same time and if all the meetings are recorded and saved then people could watch them. We set the policy for the Town.

Secretary Conway stated that the word video should be inserted before recording. Secretary Conway added that Town Counsel has told us in the past that we cannot set policy for boards or committees we don't appoint. They can encourage other boards and committees. She is also concerned that BATV may not have the staff to cover all the meetings.

Member Rosa stated that he supports the intent but stated that the Scholarship Committee meets in person and there are no video capabilities in the room we meet in.

Mr. Curran stated that BATV has a contract to video all Select Board and School Committee meeting but the others are done by volunteers.

Chair Deslaurier stated that the size of the committee shouldn't matter for transparency. Any committee can record via Zoom and send it to BATV even if they are not on Zoom you can use it to record a live meeting. We could also look at installing cameras in more rooms but that has costs associated with it. He agrees that they were told that we can only control our Board and the boards and committees we appoint.

Secretary Conway would like to see comments from Town Counsel stating that we can require this of all boards and committees.

16. Steve's Pinehurst Tavern, 786 Boston Road– Request for Temporary Alteration of Liquor License, Common Victualler's and Entertainment License - Request to add outdoor table seating in front of unit. Approval will expire on December 31, 2022

Steve Scola and Attorney John McKenna appeared via Zoom for a request for temporary alteration in the front of the building for the liquor, common victualler, and entertainment licenses for 786 Boston Road. They are requesting outdoor seating for Friday and Saturday from 7:00 PM to 10:00 PM and Sunday from 3:00 PM to 6:00 PM. There will be about 65-70 seats outside.

Member Rosa stated that he is concerned with the noise from the entertainment and should take measures to reduce the noise such as keeping the volume down.

Chair Deslaurier stated that there were complaints in 2020 but they dropped, what changed. Attorney McKenna stated that they started the outdoor entertainment in 2020 and the neighborhood wasn't used of the noise so they received a lot of initial complaints.

Secretary Conway would suggest the hours of 7:00 PM to 9:00 PM on Friday and Saturday due to the location. Member Rosa stated that we could grant the license and if there are any problems, we could bring it back before us. Secretary Conway stated that would be acceptable and asked that the applicant be aware and take any compliant seriously.



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Member Burrows stated that he lives relatively close and he was not bothered by the outside music before. The staff is very courteous and he believes that most of the complaints were about masks.

MOTION - Secretary Conway made a motion to grant the temporary alteration for the common victualler license for 65-70 seats outside in the front of the building on Fridays and Saturdays from 7:00 PM to 10:00 PM and Sunday 3:00 PM to 6:00 PM. This approval expires December 31, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the temporary alteration for the entertainment license for 65-70 seats outside in the front of the building on Fridays and Saturdays from 7:00 PM to 10:00 PM and Sunday 3:00 PM to 6:00 PM. This approval expires December 31, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

MOTION - Secretary Conway made a motion to grant the temporary alteration for the liquor license for 65-70 seats outside in the front of the building on Fridays and Saturdays from 7:00 PM to 10:00 PM and Sunday 3:00 PM to 6:00 PM. This approval expires December 31, 2022. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

17. Appointment to the Billerica Residents Employment Monitoring Committee – Article XX, Section 4 – Requested by Member Burrows

Member Burrows stated that the Town Meeting passed Article XX, Construction Employment and that included the creation of a Billerica Residents Employment Monitoring Committee. He would like to be the Select Board's representative. Chair Deslaurier stated that this would be an appointment by the Chair.

Secretary Conway stated that she believes that this would be a complete conflict of interest due to Member Burrows line of work with the unions. She would nominate Vice Chair Riley. Mr. Burrows disagrees with this assessment. He was on the High School Building Committee and he supports Billerica. There would be no conflict to verify if someone lives in Billerica. Secretary Conway stated that she would like to table this item and get a ruling from Town Counsel on the legality of this bylaw and the conflict of interest of Member Burrows.

Mr. Curran stated that this bylaw has been deemed to be unconstitutional and legally unenforceable. Member Burrows stated that it was overturned in Boston.

Member Rosa stated that this is a vote of the Board, not a Chair's appointment.

Chair Deslaurier asked that the Town Manager get a formal legal opinion from Town Counsel and this be continued.

18. Request for (4) 18" x 22" Signs on the Common for the Family Friends of Billerica Public Library – September 11, 2022 to September 19, 2022 for a Book and Media Sale during Yankee Doodle Weekend

MOTION - Secretary Conway made a motion to approve (4) 18" x 22" signs on the Common for the Family Friends of Billerica Public Library for September 11, 2022 to September 19, 2022 for a book and media sale during Yankee Doodle Weekend. The motion was seconded by Member Rosa and voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.



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Meeting Schedule – September 12, 2022 and September 26, 2022

MOTION - Secretary Conway made a motion to adjourn the August 15, 2022 Select Board meeting at 9:15 PM. The motion was seconded by Member Rosa and unanimously voted 5-0. On a roll call vote: Vice Chair Riley voted Aye, Secretary Conway voted Aye, Member Rosa voted Aye, Member Burrows voted Aye and Chair Deslaurier voted Aye.

*Respectfully Submitted by Dawn McDowell,
Recording Secretary*



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Exhibits for the Select Board Meeting – August 15, 2022

Call to Order 7:00 PM

1. Open Microphone

Announcements

- 2. Vacancies on Boards and Committees – Vacancies list**
- 3. All Other Announcements may be Viewed on the Town of Billerica Website – No Exhibits**

Announcements

- 4. Overdose Awareness Day Proclamation – August 31, 2022 – Request to light the Gazebo on the Common Purple from August 31, 2022 to September 30, 2022 - Proclamation**

Public Hearing

- 5. National Grid/Verizon - #30586288 – National Grid to install (1) JO Pole 7 with anchor on Sunset Road beginning at a point approximately 128’ southerly from existing Pole 6 Crest Road to provide electric service to new home located at 4 Sunset Road and request permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways** – Memo dated 08/01/22 from National Grid, Drawing dated 06/18/22, Petition for Joint or Identical Pole locations (3), DPW comments dated 08/02/22, Electrical Inspectors comments dated 08/05/22, Police comments dated 08/03/22, abutters list with map dated 08/01/22, legal notice
- 6. National Grid/Verizon - #30542164 – National Grid to install (1) JO Pole 6-50 on Enterprise Road beginning at a point approximately 61’ northwest from existing Pole 7 in a public way in order to accommodate electric service upgrades at 6 Enterprise Road and request permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways** – Memo dated 08/02/22 from National Grid, Drawing dated 07/29/22, Petition for Joint or Identical Pole locations (3), DPW comments dated 08/02/22, Electrical Inspectors comments dated 08/05/22, Police comments dated 08/04/22, abutters list with map dated 08/02/22, legal notice

Approval of Meeting Minutes

- 7. July 18, 2022** – Select Board Meeting Minutes 07/18/22

Old Business

- 8. Town Managers Report** – Town Manager’s Report dated 08/12/22
- 9. Public Hearing Notification Policy for Licenses – 2nd Reading – Submitted by the Executive Confidential Secretary** – Memo from D. McDowell dated 08/05/22
- 10. State Primary – Voting Update – Please Read** – State Primary Voting Updates
- 11. ARPA Checks/Premium Pay for Essential Workers for Discussion and Possible Vote – Submitted by Member Burrows** – No Exhibits

New Business

- 12. Proposed Changes to Section 46.0 of the Select Board Policies and Procedures – Adult Use Marijuana Establishments and Medical Marijuana Treatment Centers – 1st Reading** – Memo from J. Curran dated 08/12/22



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13. **Preliminary Warrant** – Preliminary warrant
14. **Jessica French from W.L. French Requesting Permission to Place Wreaths on Graves (Wreaths Across America)** – Email from Jessica French Goyette dated 07/29/22
15. **Town of Billerica Recording Policy for Public Meetings – 1st Reading – Presented by Member Burrows** – Strike-out version of policy, cleaned up version, email from M. Reich dated 08/04/22
16. **Steve’s Pinehurst Tavern, 786 Boston Road – Request for Temporary Alteration of Liquor License, Common Victualler’s and Entertainment License - Request to add outdoor table seating in front of unit. Approval will expire on December 31, 2022.** – Billerica Application dated 08/03/22, site plan, Email from J. McKenna dated 08/08/22, Memo from Lt. Coffey dated 08/10/22
17. **Appointment to the Billerica Residents Employment Monitoring Committee – Article XX, Section 4 – Requested by Member Burrows** – Article XX Construction Employment General Bylaw
18. **Request for (4) 18” x 22” signs on the Common for the Family Friends of Billerica Public Library from September 11th to September 19th for a Book and Media Sale during Yankee Doodle Weekend** – Email from T. Vieira dated 08/11/22

Meeting Schedule –September 12, 2022 and September 26, 2022 – No Exhibits

Approved On: _____ September 12, 2022